



**Meeting Minutes**  
**Historic Preservation Board**

*Chair Brandon Benzing*  
*Vice Chair Laura Schaffer-Metcalf Ed.D.*  
*Boardmember Barbara Bingham*  
*Boardmember James Babos*  
*Boardmember Michelle Dahlke*  
*Boardmember Niti Desai*

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Tuesday, February 2, 2021

6:00 PM

Virtual Platform

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**1 Call meeting to order.**

Chair Benzing declared a quorum at 6:02 pm.

**2 Approval of minutes from the January 5, 2021 Historic Preservation Board meeting.**

[HP 21-006](#) Minutes from the January 5, 2021 Historic Preservation Board meeting.

**3 Items from citizens present.\***

**4 Discuss and provide updates on the 2020-2021 Historical Writing Video and Essay Contest.**

**5 Discuss the 2021 Historic Preservation Board retreat including potential dates and the agenda.**

**6 Discuss potential schedule and activities to recognize Historic Preservation Month (May), including the annual Historic Preservation Awards.**

**7 Historic Preservation Officer updates:**

**7-a** [HP 21-004](#) Staff approved Certificates of Appropriateness for the month of December, 2020.

**7-b Status of the Historic Design Guidelines and Zoning Ordinance Project.**

- 8 **Hear current events summaries including reports from Board Members on museums, exhibits, committees and/or events related to historic preservation.\*\***
- 9 **Future agenda items.\*\***
- 10 **Adjournment.**

Approved (Vote: 4-0; Vice Chair Schaffer-Metcalf, Boardmember Dahlke, absent)

\*Members of the audience may address the Board on any item. The Arizona Open Meeting Law (A.R.S. § 38-431 et seq.) limits the Historic Preservation Board to discussing only those matters specifically listed on the agenda.

\*\*These items are not for Board discussion and no Board action will be taken.

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Si necesita asistencia o traducción en español, favor de llamar al menos 48 horas antes de la reunión al (480) 644-2767.