

City of Mesa Library Advisory Board Meeting

Date: May 18, 2021
Time: 5:30 p.m.
Location: Zoom Meeting

Members Present

Megan Sterling, *Chair*
Cynthia Jones, *Vice Chair*
Ralph Wilson
Ellen Bachman
Alexis Ross
Joy Petroff
Irene Frklich
Cindy Smith
Steven Miner

Staff Present

Heather Wolf
Tony Garvey
Brandon Williams
Anna Mathews
Polly Bonnett
Joyce Abbott
Brenna Klassen

Members Absent

Guests Present

AGENDA ITEM	DISCUSSION
Call to Order	Board Chair, Megan Sterling, called the meeting for the City of Mesa Library Advisory Board to order at 5:31 p.m. on May 18, 2021.
Approval of March 16th meeting minutes	<p>The March 16th meeting minutes were moved by Cindy Smith and seconded by Ellen Bachman. Upon the tabulation of votes for the meeting minutes, the results showed:</p> <p>AYES – Sterling, Jones, Wilson, Bachman, Ross, Petroff, Frklich, Smith and Miner NAYS – None</p>
Public Comments	There were no public comments.
Introductions, Recognitions, and Announcements	Library Director Heather Wolf recognized Irene Frklich for her 6 years of service and thanked her for all her time on the Library Advisory Board.
Summer Reading Program 2021	Librarian I, Brenna Klassen, gave an update on the Summer Reading Program, the preparation by the Library so far, and what to expect in the coming months. Brenna shared that the Summer Reading Program begins on June 1 st and although MPL does not have in person programming, virtual story times will be available weekly. With a huge influx of more than 200 new registrations for the program in just the week prior to the board meeting, the total sign-ups by MPL users is over 700. Brenna shared that Take and Makes will be available for checkout at all branches and Dobson ranch will also be providing take home lunches for kids Monday, Wednesday, and Friday from 12pm-1pm over the summer. Lastly, Brenna discussed the prizes for this year's summer reading program and discussed the ways that participants can earn points.

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Library Budget FY 21-22	<p>Management Assistant II, Tony Garvey, gave an update on the year end actual budget from FY19/20, current budget and year end estimates for FY20/21, and the approved budget for FY21/22. Tony shared that the FY19/20 budget ended with total expenses of \$6.8 million, which was lower than expected due to the freezing of vacant positions, the laying off of 17 part-time employees, and halting of contracts. These budget reductions were in response to the covid pandemic and branch closures. Tony also shared that the current year's budget is expected to end with \$7.5 million in expenses and a planned budget for FY21/22 of \$8.5 million which includes step pay increases for all eligible Library staff. He shared the building improvements that were completed this FY which included safety shields at the branch services desks, Air Ionizers, 11 new self-checkout kiosks, and adding Open+ to the Red Mountain and Dobson Ranch branches. Tony shared the Open+ platform with the Board and played a video showing the current use of it.</p>
Library Director's Update	<p>Library Director, Heather Wolf, presented the Board with updates on the 2018 voter approved bond project of the Southeast Neighborhood Library. She shared that this 30,000 sq ft branch will be in the Eastmark community, next to the Great Park. Heather discussed the timeline, which has a completion date of FY23/24 and has a total bond authorized budget of \$16.8 million. Once the design of the project gets to the 30% phase, the Engineering department and Library Services will solicit more feedback from the public, beyond the feedback initially gathered when the bond project was first conceptualized in 2017-2018.</p> <p>Board Member Ellen Bachman asked about the progress so far in FY20/21 and Board Chair Megan Sterling asked if the Board can be invited to the ribbon cutting of the branch. Heather shared that only a few conceptual meetings have begun in FY20/21 regarding the new branch and also said that current and former Board Members may attend the ribbon cutting event for the branch once complete.</p>
Identify items for future agenda	<p>Board Member, Ellen Bachman, suggested a future board meeting with a tour of the Children's Room. Board member Ralph Wilson asked about the availability of large print books and Megan sterling asked about the number of holds available currently. Heather shared we do have large print books at each branch and that the total number of holds had been increased to 25 during the pandemic.</p>
Next Meeting Dates	<p>September 21st, 2021 – Location is TBD.</p>
Adjournment	<p>Board member Cynthia Jones motioned, and Ralph Wilson seconded that the meeting be adjourned. The meeting was adjourned at 6:08pm. Upon tabulation of votes, it showed:</p> <p>AYES – Sterling, Jones, Wilson, Bachman, Ross, Petroff, Frklich, Smith and Miner NAYS – None</p> <p>The next meeting will be held on the 21st of September 2021 at 5:30 p.m. Location is TBD.</p>

Heather Wolf, Library Director signs for minutes