



City Council Report

Date: October 18, 2021
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Brandy Andersen, Acting Procurement Administrator
Subject: Purchase of One Seal Coat Trailer (Replacement/Upgrade) for the Transportation Department **(Funded by the Local Streets Fund) (Citywide)**

Purpose and Recommendation

Council is requested to approve the award as recommended.

The Fleet Services and Transportation Departments and Purchasing recommend authorizing the purchase using the Sourcewell cooperative contract with CrafcO, Inc. at \$75,323.86.

Background / Discussion

This purchase is for a new diesel, seal coat trailer for Transportation's Field Operations, Pavement Preservation workgroup. As the need for crack sealing increases due to aging streets and the Pavement Management forecast, the department has been renting similar equipment over the last four years to meet demand. The new equipment will perform additional functions and will not only replace the need for rental equipment but will also give staff the ability to better balance pavement preservation treatments throughout the year, and result in an improved response to citizen complaints. The trailer that is being replaced no longer meets the department's requirements and will be either traded, auctioned, sold, or deployed to special uses.

The Sourcewell cooperative contract was competitively bid and meets City procurement requirements. Utilizing this cooperative contract allows the City to receive competitive rates based on a nationally solicited agreement. The City believes that the price is fair and reasonable and that soliciting for this product would not result in the City receiving more favorable pricing or terms. Additionally, the Sourcewell contract allows the City to purchase an in-stock seal coat trailer deliverable within 60 days upon receiving a purchase order. If the City competitively bids the vehicle, it will take 8 to 10 months to manufacture the vehicle.

Purchase Information

Action: Award
Procurement Type: Cooperative Contract Use
Contract Number: 2022055
Contracting Agency/Contract Number: Sourcewell/CrafcO #052417-CFC

Local Consideration: Policy did not apply to this procurement method

Protests Received: None

Funding Source: Fleet Services Department operating budget through the Local Streets Fund

AWARD RECOMMENDATION

Quantity 1 – 2022 Crafc0 44100-SRC Supershot 250 Diesel per Contract No. 2022055, and Sourcewell #052417-CFC

List Price	\$62,900.00
less 10% NIPA Discount	(\$6,290.00)
Options and Accessories*	<u>\$14,249.70</u>
Sub-Total	\$70,859.70
6.3% Use Tax	<u>\$4,464.16</u>
Total	<u>\$75,323.86</u>

One **Replacement/Upgrade** for the Transportation Department funded by the Local Streets Fund.