



# City Council Report

**Date:** October 18, 2021  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Kristy Garcia, Acting Procurement Administrator  
**Subject:** Three-Year Term Contract with Two Years of Renewal Options for Wood Poles for the Materials and Supply Warehouse (for the Energy Resources Department) **(Single Bid Response) (Citywide)**

## Recommendation

Council is requested to approve the award as recommended.

The Business Services and Energy Resources Departments and Purchasing recommend awarding the contract to the single, responsive, and responsible bidder, Stella-Jones Corporation at \$141,000 annually with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

## Background / Discussion

This contract will provide electric utility wood poles per specifications, which are required to maintain existing overhead infrastructure and facilitate capital improvement projects that affect existing overhead pole lines. It also supports routine life cycle replacement of depreciated units. There are provisions for alternate wood treatment methods in the contract to keep pace with changes to industry standards.

The City received one bid response. Purchasing contacted several vendors to find out their reasons for not submitting a bid. Vendors stated they did not have a competitive source for wood poles, one is a supplier of steel and concrete poles, one is a lumber distributor, and a few do not stock the wood poles needed. Purchasing determined the single bidder provided all the required forms, information, and their pricing was deemed as fair and reasonable. Award is recommended to the single, responsive, and responsible bidder.

## Purchase Information

Action: Award  
Procurement Type: Request for Bids  
Contract Number: 2021265  
Local Consideration: Not applicable as there were no Mesa responses  
Protests Received: None  
Initial Contract Term: Three Years (estimated 2/1/2022 through 1/31/2025)

Possible Renewals: Up to a maximum of two years subject to Administrative review and approval

Funding Source: Business Service Department - Materials and Supply operating budget through the Warehouse Internal Services Fund

### **Single Bid Response**

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| Stella-Jones Corporation<br>Tacoma, WA | \$133,512.00 (Recommended – Items 2 to 11,<br>and 13 to 22) |
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