



City Council Report

Date: October 18, 2021
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Brandy Andersen, Acting Procurement Administrator
Subject: Three-Year Term Contract with Two Years of Renewal Options for Tire Recapping Services for the Fleet Services Department **(Citywide)**

Recommendation

Council is requested to approve the award as recommended.

A committee representing the Fleet Services Department and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the highest scored proposal from Southern Tire Mart, LLC at \$415,000 annually, with an annual increase allowance of up to 5% or the adjusted Producer Price Index.

Background / Discussion

This contract will provide tire recapping services including necessary repairs, and necessary purchase of tires, for the City's fleet of heavy-duty vehicles. Types of repairs include nail hole repairs, section repairs, sidewall spot repairs, tread spot repairs and bead under-tread spot repairs.

The City received two proposal responses which both met the minimum qualifications. The committee evaluated the proposals in accordance with the City's established policies and procedures. The evaluation committee completed scoring the responses against the scoring criteria in the solicitation and conducted a site visit with the highest scored respondent to confirm responsibility. Based on the evaluation results, the committee recommends award to the top-ranked firm whose proposal best meets the City's requirements.

Purchase Information

Action: Award
Procurement Type: Request for Proposals
Contract Number: 2022018
Local Consideration: Policy did not apply to this procurement method
Protests Received: None
Initial Contract Term: Three Years
Possible Renewals: Up to a maximum of two years subject to Administrative review and approval

Funding Source: Fleet Services Department operating budget through the Fleet Internal Services Fund

Proposal Responses and Final Scoring

Respondent	Total Points Possible / 1,000
Southern Tire Mart LLC - Columbia, MS (Recommended)	<u>887</u>
The Goodyear Tire & Rubber Company dba, Goodyear Commercial Tire & Service Centers Akron, OH	695