



City Council Report

Date: September 20, 2021
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Three-Year Term Contract with Two Years of Renewal Options for Backflow Device Testing, Repair, Reporting, and Related Services for Various City Departments (as requested by the Water Resources Department) **(Citywide)**

Recommendation

Council is requested to approve the award as recommended.

A committee representing Water Resources, Parks Recreation and Community Facilities, and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the highest scored and lowest cost proposal from Metro Fire Equipment Inc. at \$220,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

This agreement will provide a qualified contractor to perform annual backflow device testing, repair, reporting, installation and related services to ensure the devices at City facilities are in good working condition and in compliance with the Municipal Code.

The City received five proposal responses of which four met the minimum qualifications. The evaluation committee evaluated the proposal responses in accordance with the City's established policies and procedures. Best and Final Offers (BAFO's) were requested from the top three ranked offerors. The committee completed scoring the responses against the scoring criteria in the solicitation. Based on the evaluation results, the committee unanimously recommends award to the highest scored respondent, Metro Fire Equipment Inc., the top-ranked firm whose proposal best meets the City's requirements.

Purchase Information

Action: Award
Procurement Type: Request for Proposals
Contract Number: 2021089
Local Consideration: Not applicable as there were no Mesa responses
Protests Received: None
Initial Contract Term: Three Years

Possible Renewals: Up to a maximum of two years subject to Administrative review and approval

Funding Source: Water Resources operating budget

Proposal Responses and Final Scoring

Respondent	Total Points Possible / 1,000
Metro Fire Equipment Inc. - Gilbert, AZ (Recommended)	<u>707.76</u>
AP Fire Protection - Glendale, AZ	645.17
TDIndustries - Dallas, TX	489.35
American Backflow and Fire Prevention – Scottsdale, AZ	465.17