



# City Council Report

**Date:** September 20, 2021  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** Three-Year Term Contract with Two Years of Renewal Options for Employee Uniform Garment Rental and Related Items for Citywide Departments  
(Citywide)

## Recommendation

Council is requested to approve the award as recommended.

A committee representing Fleet Services, Parks Recreation and Community Facilities, Transportation, Water Resources and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the highest scored and lowest cost proposal from Unifirst Corporation at \$200,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

## Background / Discussion

This contract provides uniform garment rental for approximately 300 City employees from Mesa Fire and Medical, Parks Recreation and Community Facilities, Transportation, Fleet Services, Water Resources, Energy Resources and IT Communications. The garments furnished by the contractor are maintained through routine laundering, pressing and repairing, to provide a neat and clean appearance for City personnel.

The City received four proposal responses; one was deemed to be non-responsive. The three remaining vendors met the minimum qualifications. The committee evaluated the proposals in accordance with the City's established policies and procedures. The committee agreed to shortlist the top two ranked offerors, Unifirst Corporation and Cintas Corporation, for reference checks. The evaluation committee completed scoring the responses against the scoring criteria in the solicitation. Based on the evaluation results, the committee recommends award to the highest scored respondent, Unifirst Corporation, the top-ranked firm whose proposal best meets the City's requirements.

## Purchase Information

Action: Award  
Procurement Type: Request for Proposals  
Contract Number: 2021260  
Local Consideration: Not applicable as there were no Mesa responses

Protests Received: None

Initial Contract Term: Three Years

Possible Renewals: Up to a maximum of two years subject to Administrative review and approval

Funding Source: Individual Department operating budgets

### **Proposal Responses and Final Scoring**

Respondent	Total Points Possible / 750
Unifirst Corporation - Phoenix, AZ (Recommended)	<u>508.00</u>
Cintas Corporation - Chandler, AZ	432.54
Alsco - Phoenix, AZ	302.95

Non-Responsive

Claymore Imports, LTD - Scottsdale, AZ

No Bid Response

Vida Ventures - Mesa, AZ