



# City Council Report

**Date:** September 13, 2021  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** Dollar Limit Increase to the Term Contract for Pipe Parts for the Materials and Supply Warehouse (for Citywide Use) **(Citywide)**

## Recommendation

Council is requested to approve the contract amendment as recommended.

The Business Services Department and Purchasing recommend increasing the dollar limit with Tri Star Industrial LLC and Winsupply Inc. dba Thomas Pipe and Supply by \$50,000 for Years 4 and 5, from \$106,500 to \$156,500 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

## Background / Discussion

This contract provides various pipe parts including ells, elbows, nipples, caps, couplings, tees and bushings, etc. per technical specifications for the City's Utilities departments. Pipe parts are stocked in the Warehouse and a heavily used commodity.

The City is in Year 4 (6/1/2021 to 5/31/2022) of this contract. The City's volume of residential gas projects has increased and there are backed up projects resulting from COVID. Energy Resources - Gas Utility has been using substantially more pipe products than in previous years. Materials and Supply estimates usage has increased about 25% and the annual contract amount of \$156,500 will be adequate to maintain stock inventory for Years 4 and 5.

## Purchase Information

Action: Amendment  
Procurement Type: Request for Bids  
Contract Number: 2018160

### Dollar Limit History

Administrative Renewal Award (Year 4 and 5) – 4/21/2021:	\$106,500.00
Increase Request – 9/13/2021:	<u>\$50,000.00</u>
New Contract Value (Year 4 and 5):	<u>\$156,500.00</u>