



City Council Report

Date: September 13, 2021
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Three-Year Term Contract with Two Years of Renewal Options for Weed Management and Landscaping Services for the Water Resources Department (Citywide)

Recommendation

Council is requested to approve the award as recommended.

A committee representing the Water Resources Department and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the highest scored proposal from Apex Landscape Management LLC dba Apex Landscape Maintenance at \$125,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

This contract will provide a qualified contractor to perform bare ground weed management and landscaping services at the City's Water Reclamation and Treatment Plants (Greenfield Water Reclamation Plant, Northwest Water Reclamation Plant, Southeast Water Reclamation Plant, and the Brown Road Water Treatment Plant). Landscaping services include tree and shrub trimming, blower cleaning of walkways, entrances, driveways and removal of debris, weeds and dead vegetation.

The City received two proposal responses of which both vendors met the minimum qualifications. The evaluation committee evaluated the proposal responses in accordance with the City's established policies and procedures. The evaluation committee completed the scoring of the responses against the scoring criteria in the solicitation. Award is recommended to the highest scored respondent.

Purchase Information

Action: Award
Procurement Type: Request for Proposals
Contract Number: 2021259
Local Consideration: Policy did not apply to this procurement method

Protests Received: None

Initial Contract Term: Three Years

Possible Renewals: Up to a maximum of two years subject to Administrative review and approval

Funding Source: Enterprise Fund - Water and Wastewater Operations & Maintenance and Greenfield Operations & Maintenance budgets

Proposal Responses and Final Scoring

Respondent	Total Points Possible / 200
Apex Landscape Management LLC dba, Apex Landscape Maintenance - Chandler, AZ (Recommended)	<u>175.21</u>
Reyes & Sons Landscape LLC - Phoenix, AZ	171.67