



City Council Report

Date: September 13, 2021
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Three-Year Term Contract with Two Years of Renewal Options for Landscape Maintenance Services for City Facilities (Secured Sites) for the Parks, Recreation and Community Facilities Department **(Citywide)**

Recommendation

Council is requested to approve the award as recommended.

A committee representing the Parks, Recreation and Community Facilities Department (PRCF) and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the highest scored proposal from Mariposa Landscape Arizona, Inc. at \$705,350 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

This contract will provide landscape maintenance services for various City facilities. The City has split the landscaping into geographic areas referred by the City as Zones 5, 6, 7 and Secured Sites.

Secured sites require a higher level of badging, and PRCF created this fourth contract that solely lists these specific facilities. The department anticipates that this will allow the contractors to maintain the appropriate number of personnel they need to perform the required services outlined in the contract. This contract will establish landscape maintenance services for all applicable facilities within the Secured Sites Zone which encompasses 22 City facilities.

On 8/23/2021, Council approved the Ratification of the Emergency Purchases for Landscape Maintenance Services for City Facilities (Zone 7 and Secured Sites). The previous contractor was defaulted after five months, for failure to perform per the specifications in their contract. The City terminated the contract effective 6/30/2021. The City issued a new Request for Proposal which is now being recommended for award.

The City received three proposal responses of which all vendors met the minimum qualifications. The evaluation committee evaluated the proposal responses in accordance with the City's established policies and procedures. The evaluation committee completed

the scoring of the responses against the scoring criteria in the solicitation. Award is recommended to the highest scored respondent.

Purchase Information

Action: Award

Procurement Type: Request for Proposals

Contract Number: 2022003

Local Consideration: Policy did not apply to this procurement method

Protests Received: None

Initial Contract Term: Three years

Possible Renewals: Up to a maximum of two years, renewals subject to Administrative review and approval

Funding Source: Parks, Recreation and Community Facilities Department – Facilities Maintenance operating budget

Proposal Responses

Mariposa Landscape Arizona, Inc. - Glendale, AZ

Somerset Landscape, a Yellowstone Landscape Company dba, Yellowstone Landscape - Chandler, AZ

Apex Landscape Management, LLC dba, Apex Landscape Maintenance - Chandler, AZ

Final Scoring

Respondent	250 Points Possible
Mariposa Landscape Arizona, Inc. (Recommended)	<u>214.00</u>
Yellowstone Landscape	142.50
Apex Landscape Maintenance	142.34