



City Council Report

Date: August 30, 2021
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Purchase of Workforce TeleStaff Software Licenses (Additions) for the Department of Innovation Technology **(Citywide)**

Recommendation

Council is requested to approve the award as recommended.

The Department of Innovation Technology, the Office of ERP Management, and Purchasing recommend awarding the contract to the sole source vendor, UKG (Ultimate Kronos Group) at \$135,595.69, based on estimated requirements.

Background / Discussion

The purchase will provide Workforce TeleStaff Software Licenses from Kronos. TeleStaff software is a specialized scheduling tool developed to meet the unique needs of Public Safety organizations. Mesa Fire and Medical has used Telestaff for more than 15 years. This purchase will leverage our existing agreements with Kronos.

This purchase will be made in phases. The first phase will be to purchase 840 licenses to perform a proof-of-concept assessment. The Mesa Police Department (PD) has requested a requirements assessment to be performed and a prototype design built for the TeleStaff scheduling application to confirm requirements, scope assumptions and timeline for the new implementation of Workforce TeleStaff. Based on successfully demonstrating that PD requirements can be achieved, a second phase will be scoped for the full solution implementation. To complete the assessment and actual pilot, the licenses are needed for the officers to be in the test environment.

Kronos equipment and software (including the TeleStaff Software) is sold and serviced only through Kronos district offices or Kronos authorized dealers. There are no authorized dealers in Arizona. Kronos' authorized seller and maintenance provider of Kronos/Principal Decision Systems equipment in Arizona is the Kronos district office located in Irvine, California.

Purchase Information

Action: Award
Procurement Type: Sole Source

Contract Number: 2022036

Quote Number: 681813-1

Local Consideration: Policy did not apply to this procurement method

Protests Received: None

Funding Source: Office of ERP Management operating budget

AWARD RECOMMENDATION	
<u>840</u> Kronos Software Licenses per Quote No. 681813-1	
Software Licenses	\$122,850.00
Estimated Sales Tax	<u>\$12,745.69</u>
Total	<u>\$134,595.69</u>
*Office of ERP Management to allocate future budget for Support Services at \$30,712 annually.	