



City Council Report

Date: August 30, 2021
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Three-Year Term Contract with Two Years of Renewal Options for Roofing Repair and Installation Service for the Parks, Recreation and Community Facilities Department **(Citywide)**

Recommendation

Council is requested to approve the award as recommended.

A committee representing the Parks, Recreation and Community Facilities Department and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the responsive and responsible proposals from Foam Experts Roofing, Inc. (a Mesa business); Progressive Services, Inc. dba Progressive Roofing; and Sprayfoam Southwest, Inc. dba Global Roofing Group at \$500,000 annually, based on estimated usage.

Background / Discussion

This contract will provide a prequalified vendors to complete repairs to extend the life of roofing on our citywide buildings and for our budgeted lifecycle roofing work. PRCF will obtain multiple quotes, from the awarded vendors, on jobs estimated at \$5,000 or more. A competitive sealed bid process will be conducted, between the awarded vendors, on jobs estimated at \$25,000 or more.

The City received three proposal responses of which all vendors met the minimum qualifications. The evaluation committee evaluated the proposal responses in accordance with the City's established policies and procedures and completed scoring of the responses against the scoring criteria in the solicitation. Award is recommended to all three respondents.

Purchase Information

Action: Award
Procurement Type: Request for Proposals
Contract Number: 2021197
Local Consideration: Policy did not apply to this procurement method
Protests Received: None

Initial Contract Term: Three Years

Possible Renewals: Up to a maximum of two years subject to Administrative review and approval

Funding Source: PRCF – Facilities Maintenance operating budget

Proposal Responses and Final Scoring

Respondent	Total Points Possible / 700
Sprayfoam Southwest, Inc. dba, Global Roofing Group - Phoenix, AZ (Recommended)	<u>190</u>
Progressive Services, Inc. dba, Progressive Roofing - Phoenix, AZ (Recommended)	<u>185</u>
Foam Experts Roofing, Inc. - Mesa, AZ (Recommended)	<u>170</u>