



# City Council Report

**Date:** July 8, 2021  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** One-Year Renewal with a One-Year Renewal Option to the Term Contract for AC Delco and Motorcraft Vehicle Parts for the Fleet Services Department  
(Citywide)

## Recommendation

Council is requested to approve the contract renewal as recommended.

The Fleet Services Department and Purchasing recommend authorizing the renewal with Parts Mart Inc. at \$250,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

## Background / Discussion

This contract provides genuine AC Delco (General Motors) and Motorcraft (Ford) parts for the maintenance and repair of the City's fleet of sedans, light-duty trucks and vans. The fleet is comprised of approximately 156 Ford automobiles, 450 Ford light-duty trucks and vans, 110 GM automobiles and 465 GM light-duty trucks and vans.

Parts Mart Inc. has agreed to renew the contract with the same discounted pricing from previous years. The City has been satisfied with vendor's performance. The vendor has provided dependable service and delivery. This contract continues to be advantageous to the City and it is in the City's best interest to renew the contract.

## Purchase Information

Action: Renewal (1<sup>st</sup> of 2 possible)  
Procurement Type: Request for Bids  
Contract Number: 2018206  
Original Council Award Date: 8/20/2018  
Initial Contract Term: Three years  
Possible Renewals: One-year renewal subject to administrative review and approval  
Funding Source: Fleet Services Department operating budget through the Fleet Internal Services Fund