



# City Council Report

**Date:** July 8, 2021  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** Dollar Limit Increase to the Term Contract for Police Uniform Badges for the Police Department **(Citywide)**

## Recommendation

Council is requested to approve the contract amendment as recommended.

The Police Department and Purchasing recommend increasing the dollar limit with Sun Badge Company by \$30,000 from \$55,000 to \$85,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

## Background / Discussion

This contract provides a qualified manufacturer/distributor to furnish and deliver custom uniform badges to the Mesa Police Department on an as needed basis. Purchases may include shirt badges, flat badges mounted in black leather wallets and/or cap pieces. The department issues an oval badge as the badge design for sworn members and cap pieces and badges to civilian members.

Necessary inventory levels previously established were recently increased. Delivery time is currently 8 to 10 weeks from date of order with no option to expedite orders. The additional capacity on this contract is needed to maintain an adequate stock of each badge and rank on hand to meet demand.

## Purchase Information

Action: Amendment  
Procurement Type: Request for Proposals  
Contract Number: 2020219  
Initial Contract Term: Three years  
Possible Renewals: Up to a maximum of two years subject to Administrative review and approval  
Funding Source: Police Department operating budget  
Original Council Award Date: 11/2/2020

### Dollar Limit History

Original Award Amount:	\$30,000.00
Management approved Increase 4/16/2021	\$25,000.00
<b>Increase Request 7/8/2021</b>	<b>\$30,000.00</b>
<b>New Annual Contract Value</b>	<b><u>\$85,000.00</u></b>