



City Council Report

Date: July 1, 2021
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Three-Year Term Contract with Two Years of Renewal Options for Traffic Count Services for the Transportation Department **(Citywide)**

Recommendation

Council is requested to approve the award as recommended.

A committee representing the Transportation Department and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the highest scored proposal from United Civil Group at \$60,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

The City requires traffic volume and/or speed counts as part of an evaluation process of traffic engineering studies such as the need for traffic signals, speed studies, optimize traffic signal timing, and the City's speed hump program.

The City received three proposal responses of which all vendors met the minimum qualifications. The evaluation committee evaluated the proposal responses in accordance with the City's established policies and procedures. The evaluation committee completed the scoring of the responses against the scoring criteria in the solicitation. Award is recommended, to the highest scored respondent. The evaluation was conducted, and points were awarded by consensus by the evaluation committee.

Purchase Information

Action: Award
Procurement Type: Request for Proposals
Contract Number: 2021170
Local Consideration: Policy did not apply to this procurement method
Protests Received: None
Initial Contract Term: Three Years
Possible Renewals: Up to a maximum of two years subject to administrative review and approval
Funding Source: Transportation Department operating budget through Highway User Revenue Fund

Proposal Responses and Final Scoring

Respondent	Total Points Possible / 100
United Civil Group - Phoenix, AZ - (Recommended)	<u>84.26</u>
Field Data Services of Arizona, Inc. - Maricopa, AZ	80.19
All Traffic Data Services, LLC - Phoenix, AZ	76.83