

# Gallery Park

NEC Power and Ray

## Citizen Participation Plan

April 15, 2021

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### Purpose

The purpose of this Citizen Participation Plan is to provide the City of Mesa staff with information regarding the efforts to be made by the applicant to inform residents, property owners, and neighborhood associations concerning a Rezoning and Site Plan Review for the approximately 1.14 acres located east of the northeast corner of Power Road and Ray Road between the approved Galley Park Zoning and the canal. Specifically, the applicant is requesting the following:

- 1) **Rezoning** from AG to LC-AF-PAD-CUP, adding the site to the approved Ordinance 5509.
- 2) **Major Amendment** to Gallery Park PAD
- 3) **Site Plan Review**

These requests if approved, will add this small portion of land to Gallery Park, a mixed-use development approved in 2019. By providing opportunities for citizen participation, the applicant will ensure that those affected by this application have an adequate opportunity to learn about and comment on the proposed plan. The applicant will provide notice as required for citizen participation requirements during the COVID medical crisis, which includes alternative methods of outreach, such as mailed notices, Zoom, virtual meetings, telephonic platforms, video conferencing, or similar methods.

### Contacts

Those coordinating the Citizen Participation activities are listed as follows:

#### **Pew & Lake, PLC**

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## Action Plan:

To provide effective citizen participation in conjunction with this application, the following actions will continue to be taken, to the extent the steps may be required by City requirements, to provide opportunities to understand and address any real or perceived impacts that members of the community may have relating to the proposed development:

1. A contact list has been developed for citizens and agencies in this area including:
  - a. Interested neighbors – focused on 1000+ feet from parent parcel, but may include more;
  - b. Registered neighborhood associations within 1 mile and Homeowners Associations within 1/2 mile of the project (to be provided by the Mesa Neighborhood Services Division).
2. Neighborhood Outreach: A notice letter will be mailed to the above contact list that describes the proposed request, provides a project map drawing, and listing the options for contacting the applicant with any questions or comments. If required by city standards, an online neighborhood meeting will be held by the applicant to provide the opportunity for members of the public to discuss the proposed project. It would be held using Zoom's online meeting technology, which complies with the City's revised policies in response to the COVID-19 public health crisis. An attendance/participation list and a summary of the meeting would be submitted to the City. The notification list for the neighborhood outreach would include the above-referenced contact list.

If required, the applicant's neighborhood meeting notice letter will list the options for contacting the applicant by phone or by the online neighborhood meeting to ask questions, comment on the request, and receive feedback from the applicant. This procedure will allow the neighbors to contact the applicant and obtain information during the development process.
3. Those who provide contact information to the applicant will be added to the public hearing notification list. A summary and outline of the comments and issues provided to the applicant will be submitted to the City Staff along with the Citizen Participation Report for this case.
4. Presentations will be made to groups of citizens or neighborhoods upon request.
5. For public hearing notice, applicant will post a minimum of one (1) 4' x 4' sign on the property. The sign will be placed on the property on or before the Wednesday two weeks prior to the Planning & Zoning Board meeting in accordance with City requirements. A notarized document with attached photograph of the sign will be submitted to the Planning Staff to be kept in the case file.

## Tentative Schedule

Formal Submittal to City	January 25, 2021
1st Neighborhood Meeting	May 2021
Follow-Up Submittal	April 2021
Planning & Zoning Public Hearing	May 2021
City Council Introduction	TBD (June 2021)
City Council Final Action	TBD (June 2021)

## Attached Exhibits

- 1) Neighborhood Meeting Materials
  - a. Notification Map of surrounding property owners
  - b. List of property owners within 1000' feet of the subject property and registered neighborhood contacts within 1 mile of the property