



City Council Report

Date: June 7, 2021
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Three-Year Term Contract with Two Years of Renewal Options for Technical Retro Commissioning of City Buildings for Citywide Departments **(Funded by the Environmental Compliance Fee) (Citywide)**

Recommendation

Council is requested to approve the award as recommended.

A committee representing Environmental Management and Sustainability, Engineering, and Parks, Recreation and Community Facilities (PRCF) Departments and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the highest scored proposals from Bath Group, Inc. dba, Bath Commissioning Corporation (a Mesa business); McKinstry Essention, LLC; GLHN Architects & Engineers, Inc.; Stantec Consulting Services Inc. dba, Stantec; and ETC Group at \$150,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

This contract will provide a non-exclusive, pre-qualified contractors list to perform technical retro-commissioning for City buildings.

Retro commissioning is a component of the Smart Cities initiative. Existing energy management systems will be assessed and building systems will be optimized to save energy, while maintaining current operational needs and comfort of building occupants.

Environmental Management and Sustainability and PRCF will use services provided by these qualified firms to evaluate conditions and efficiency of existing facilities, make quick fixes to improve conditions and prepare a list of recommend capital improvements that reduce energy consumption and improve existing conditions.

The City received twelve qualifications responses of which all vendors met the minimum qualifications. The evaluation committee evaluated the proposal responses in accordance with the City's established policies and procedures. The evaluation committee completed scoring the responses against the scoring criteria in the solicitation. Award is recommended to the five highest scored respondents. The evaluation was conducted, and points were awarded by consensus by the evaluation committee.

Purchase Information

Action: Award

Procurement Type: Request for Qualifications

Contract Number: 2021042

Local Consideration: Policy did not apply to this procurement method

Protests Received: None

Initial Contract Term: Three Years

Possible Renewals: Up to a maximum of two years subject to Administrative review and approval

Funding Source: Environmental Compliance Fee

Qualifications Responses and Final Scoring

Respondent	Total Points Possible / 100
Bath Group, Inc. dba, Bath Commissioning Corporation - Mesa, AZ (Recommended)	<u>90.20</u>
McKinstry Essention, LLC - Scottsdale, AZ (Recommended)	<u>87.40</u>
GLHN Architects & Engineers, Inc. - Phoenix, AZ (Recommended)	<u>84.40</u>
Stantec Consulting Services Inc. dba, Stantec - Chandler, AZ (Recommended)	<u>83.80</u>
ETC Group - Tempe, AZ (Recommended)	<u>81.40</u>
IMEG - Tempe, AZ	79.60
Sebesta Inc. dba, NV5 - Phoenix, AZ	79.20
TBCx, LLC - Tempe, AZ	78.20
KFI Engineers - Phoenix, AZ	76.80
WSP USA Buildings Inc. - Tempe, AZ	72.80
P2S, Inc. - Long Beach, CA	68.40
Energy Systems Design, Inc. - Scottsdale, AZ	64.20