



City Council Report

Date: June 7, 2021
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Two-Year Term Contract with Three Years of Renewal Options for Household Hazardous Waste Facility Operational Support for the Environmental Management and Sustainability Department **(Citywide)**

Recommendation

Council is requested to approve the award as recommended.

A committee representing the Environmental Management and Sustainability Department and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the highest scored proposal from Clean Harbors Environmental Services, Inc. at \$450,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

This contract will provide operational support for the Household Hazardous Materials Facility to include facility staffing, technical support, transportation and disposal of hazardous materials, and various containers and supplies for hazardous materials sorting.

The City received three proposal responses of which all vendors met the minimum qualifications. The evaluation committee evaluated the proposal responses in accordance with the City's established policies and procedures. The evaluation committee completed scoring the responses against the scoring criteria in the solicitation. Best and Final Offers were requested from the two highest scoring respondents. Based upon the evaluation and BAFO results, the committee unanimously recommends award to the highest scored proposal.

Purchase Information

Action: Award
Procurement Type: Request for Proposals
Contract Number: 2021124
Local Consideration: Policy did not apply to this procurement method
Protests Received: None
Initial Contract Term: Two Years

Possible Renewals: Up to a maximum of three years subject to Administrative review and approval
Funding Source: Environmental Management and Sustainability Department – Solid Waste operating budget

Proposal Responses

Advanced Chemical Transport, Inc dba, ACTenviro - Laveen, AZ
Clean Harbors Environmental Services, Inc. - Phoenix, AZ
Kary Environmental Services, Inc. - Mesa, AZ

Preliminary Scoring

Respondent	Total Points Possible / 600
Clean Harbors Environmental Services, Inc.	546.95
Advanced Chemical Transport, Inc. dba, ACTenviro	542.32
Kary Environmental Services, Inc.	497.67

Final Scoring

Respondent	Total Points Possible / 600
Clean Harbors Environmental Services, Inc. (Recommended)	<u>554.67</u>
Advanced Chemical Transport, Inc. dba, ACTenviro	547.25