



# City Council Report

**Date:** May 3, 2021  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** Award of Two Additional Vendors to the Term Contract for Heavy Duty Truck, Construction, Industrial Fleet and Equipment Parts, Services and Accessories for the Fleet Services Department **(Citywide)**

## Recommendation

Council is requested to approve the contract amendment as recommended.

The Fleet Services Department and Purchasing recommend awarding additional vendors using the Maricopa County cooperative contract with Freightliner of Arizona, LLC dba Velocity Truck Centers & W.W. Williams dba Auto Safety House at \$500,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

## Background / Discussion

This contract provides a full line of parts, accessories and service for City-owned OEM heavy duty trucks, construction and industrial fleet, equipment parts, services and accessories. Parts that may be purchased include, but is not limited to instrument clusters, ABS brake modules, light modules/light housings, window regulators, latches, armrests, wiring harnesses, air intakes, exhaust components, frame cross members, brackets, and other various parts.

The City currently utilizes the Maricopa County cooperative contract with six vendors including Drake Truck Bodies, LLC dba, Drake Equipment of Arizona; Empire Southwest, Inc. dba, Empire Truck and Trailer; Kenz & Leslie of Arizona, Inc.; Lubrication Equipment & Supply Company; Sanderson Ford; and Titan Machinery, Inc. Fleet Services requires the services of these two additional vendors. Their services are necessary as the department currently does not have any service contracts with either vendor.

Velocity is the only Freightliner vendor in the valley, which is used when Fleet Services needs OEM/proprietary parts or service. City vehicles must be sent to them for service. Auto Safety House provides the parts and service for many of the products that Fleet Services currently uses. They are the only authorized Knapheide service body warranty facility in the valley, which is a majority of the fleet's service bodies.

The Maricopa County cooperative contract has been competitively bid and meets the City's procurement requirements. Fleet Services does not require additional monies for the contract and this request is for the services portion of the contract.

## **Purchase Information**

Action: Amendment (Vendor Additions)

Procurement Type: Cooperative Contract Use

Contract Number: 2021067

Contracting Agency/Contract Number: Maricopa County/200209-C

Initial Contract Term: One Year (11/16/2020 to 9/30/2021)

Possible Renewals: Up to a maximum of four years subject to Administrative review and approval

Funding Source: Fleet Services Department operating budget through the Fleet Internal Services Fund