



City Council Report

Date: April 5, 2021
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Three-Year Term Contract with Two Years of Renewal Options for Acoustic Sewer Inspection Equipment, Parts and Service for the Water Resources Department **(Single Response) (Citywide)**

Recommendation

Council is requested to approve the award as recommended.

A committee representing the Water Resources Department and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the highest scored proposal from InfoSense, Inc. at \$52,000 annually, with an annual increase allowance of up to 5%, or the adjusted Consumer Price Index.

Background / Discussion

This contract is for the purchase of InfoSense SL-RAT acoustic sewer inspection equipment, parts, and services for the City's Wastewater Collections group, for the ongoing maintenance of the department's existing acoustic sewer inspection equipment.

On January 21, 2021, staffed issued a Request for Proposal (RFP) for InfoSense Sewer Line Rapid Assessment Tool, and Related, Equipment, Parts, and Services. The City received one response from the InfoSense, Inc. as they are the manufacturer.

After reviewing the offeror's response, InfoSense was found to be responsive to the requirements of the RFP. Water Resource has confirmed that the pricing offered by InfoSense is fair and reasonable.

Purchase Information

Action: Award
Procurement Type: Request for Proposals
Contract Number: 2021118
Local Consideration: Policy did not apply to this procurement method
Protests Received: None

Initial Contract Term: Three Years

Possible Renewals: Up to a maximum of two years subject to Administrative review and approval

Funding Source: Water Resources Enterprise WW O&M budget

Single Proposal Response

InfoSense, Inc. – Charlotte, NC