



# City Council Report

**Date:** April 5, 2021  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** Three-Year Term Contract with Two Years of Renewal Options for Clay, Glaze and Miscellaneous Materials for the Arts and Culture Department **(Single Response) (Citywide)**

## Recommendation

Council is requested to approve the award as recommended.

The Arts and Culture Department and Purchasing recommend awarding the contract to single, responsive and responsible bidder, Marjon Ceramics, Inc. at \$50,000 annually, with an annual increase allowance of up to 5%, or the adjusted Consumer Price Index.

## Background / Discussion

This contract will provide clay, glaze, and miscellaneous materials for the Mesa Art Center's Ceramic Studio. The ceramics program requires these materials and supplies for their classes and students.

Marjon Ceramics has been supplying materials to the Mesa Arts Center, and all other arts education programs in the greater Phoenix area, for many years. They offer the Mesa Arts Center discounts on all products far greater than that of any out of state competitor, all while providing deliveries several times a month, something that no other competitor could offer.

Five years ago when this was bid, Marjon was the only respondent at that time. Marjon is the only local distributor who can provide all the materials Mesa Arts Center requires as well as provide weekly deliveries.

## Purchase Information

Action: Award

Procurement Type: Request for Bids

Contract Number: 2021070

Local Consideration: Not applicable as there were no Mesa responses

Protests Received: None

Initial Contract Term: Three Years

Possible Renewals: Up to a maximum of two years subject to Administrative review and approval

Funding Source: Arts and Culture Department – Mesa Arts Center operating budget

**Single Bid Response**

Marjon Ceramics, Inc.	\$22,776.96 (Recommended – Section 1 - Clays)
Phoenix, AZ	\$14,562.38 (Recommended – Section 2 – Glaze Materials)
	\$1,624.68 (Recommended – Section 3 - Miscellaneous)