



City Council Report

Date: April 5, 2021
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Dollar Limit Increase to the Term Contract for Park Maintenance at Citrus Groves at Gene Autry for the Parks, Recreation and Community Facilities Department **(Citywide)**

Recommendation

Council is requested to approve the contract amendment as recommended.

The Parks, Recreation and Community Facilities Department (PRCF) and Purchasing recommend increasing the dollar limit with Armistead Farms, LLC by \$12,000, from \$25,000 to \$37,000 for Year 3 through June 30, 2021.

Background / Discussion

This contract provides park maintenance for Gene Autry Grove Care and Valencia Park Citrus Irrigation. The current rate is \$1,715 per month: \$1,500 for Gene Autry and \$215 for Valencia Park; plus 20% contingency; for the annual amount of \$24,696.

PRCF Maintenance is requesting a one-time increase for the current term of this contract. The increase is needed for the citrus groves at Gene Autry, to cover expenses incurred from additional flood irrigation, grading, and building rock spillovers as the result of extensive citrus tree replanting throughout the groves. 107 trees surrounding the facilities were replanted this fiscal year.

Purchase Information

Action: Amendment
Contract Number: 2021160
Contract Term: 3/5/2008 to Present
Possible Renewals: Extended on a year-by-year basis thereafter until one Party to this Agreement gives written notice three months prior to the end of the then current term
Funding Source: Parks, Recreation and Community Facilities Department operating budget

Dollar Limit History

Current Contract Value:	\$25,000.00
Dollar Limit Increase Request (for Year 3) – 4/5/2021:	<u>\$12,000.00</u>
Contract Value (through 6/30/2021):	<u>\$37,000.00</u>