

## Citizen Participation Plan for Mekong 88

Date: October 19, 2020

Purpose: The purpose of this Citizen Participation Plan is to inform citizens, property owners, neighbor associations, agencies, schools and businesses in the vicinity of the site of an application for the Mekong 88 Project. The site is located at 88 S. Dobson Road, south of Main St. This plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the proposal.

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Pre-application meeting: The pre-application meeting with the city of Mesa planning staff was held on February 4, 2020. Staff reviewed the application and recommended that adjacent resident and registered neighborhoods be contacted.

Action Plan: In order to provide effective citizen participation in conjunction with their application, the following actions will be taken to provide opportunities to understand and address any real or perceived impacts their development that members of the community may have.

1. A contact list will be developed for citizens and agencies in this area including:

- All registered neighborhood associations within one mile of the project.
- Homeowners Associations within one half mile of the project.
- Interested neighbors-focused on 1,000 feet from site, but may include more

2. All persons listed on the contact list will receive a letter describing the project, project schedule, site plan and invitation to a series of two neighborhood meetings to be held virtually.

- The first meeting will be an introduction to the project, and opportunity to ask questions and state concerns. A sign-in list will be used and comment forms provided. Copies of the sign-in list and any comments will be given to the City of Mesa Planner assigned to this project.

- The second meeting will be held two weeks later and will include responses to questions and concerns of the first meeting. A sign-in list and comment cards will copy to the City of Mesa Planner.

3. Neighborhood Associations, Homeowners Associations and Neighbors within 1,000 feet of the site will be called by telephone to inform them personally of the project and receive comments.

4. Presentations will be made to groups of citizens or neighborhood associations upon request. [All materials such as sign-in lists, comments, and petitions received are copied to the City of Mesa]

Tentative Schedule:

Application Submittal: October 19, 2020

Initial phone calls: November 1, 2020

First Neighborhood Meeting: November 10, 2020

Second Neighborhood Meeting: November 24, 2020

Submittal of Citizen Participation Report & Notification Materials: November 30, 2020

DRB Hearing: December 9, 2020