

Citizen Participation Plan
Superstar Express Car Wash
Case # ZON20-00281

Date: October 19, 2020

Purpose:

The purpose of this Citizen Participation Plan is to inform the citizens, property owners, neighborhood associations, agencies, and businesses in the vicinity of the site of an application for the Superstar Express Car Wash. This site is located at 4232 S. Signal Butte Road north of the northwest corner of Signal Butte Road and Point Twenty-Two Boulevard. Public Review will be for site plan approval by the City of Mesa Planning & Zoning Board. This citizen plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the proposed plans and actions addressed in this application.

Contact:

The person coordinating the Citizen Participation Plan activities is Paul Devers with Cawley Architects, Inc., 730 N. 52nd Street #203, Phoenix, AZ 85008, phone (602) 393-5060, fax (602) 393-5061. Email – pauld@cawleyarchitects.com

Preapplication Meeting:

A preapplication meeting with City of Mesa planning staff was held on January 7th, 2020. Staff reviewed the application and recommended that adjacent residents, nearby registered neighbors, and interested parties be contacted.

Action Plan:

In order to provide effective citizen participation in conjunction with their application, the following actions will be taken to provide opportunities to understand and address any real or perceived impacts, of the development, that members of the community may have.

1. A contact list will be developed for citizens and agencies in this area including
 - a. Property owners within 1,000 feet of the project.
 - b. Homeowner's associations within ½ mile of the site.
 - c. Registered neighborhoods within 1 mile of the site.
2. All persons listed on the contact list will receive a letter describing the project, project schedule, site plan, and an invitation to provide input.
3. Input received from the interested parties will be recorded and used to prepare the Citizen Participation Report
4. Presentations will be made to groups of citizens or neighborhood associations upon request.
5. A written Citizen Participation Report will be prepared and submitted to the City (10) days prior to the scheduled public hearing. At a minimum, the report will include:
 - a. Details of techniques the applicant used to involve the public.
 - b. A summary of concerns, issues and problems expressed during the process.
 - c. How concerns issues and problems were addressed:

Schedule:

Pre-application meeting –January 7th, 2020

Planning and Zoning Board Application Submittal – May 04, 2020

Planning and Zoning - First review comments Submittal– August 27, 2020

Planning and Zoning- Second Review Comments Submitted October 9, 2020

Mailing of Letters to contact list describing project – October 20, 2020

Submittal of Citizen Participation Report and Notification materials – TBD 10 days prior to Hearing

Planning and Zoning Board Hearing – TBD