



City Council Report

Date: December 1, 2020
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Three-Year Term Contract with Two Years of Renewal Options for Fingerprinting Services for various City Departments as requested by the Human Resources and Mesa Police Departments **(Citywide)**

Recommendation

Council is requested to approve the award as recommended.

A committee representing the Human Resources and Police Departments and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the highest scored proposal from Secureone Inc., dba Secureone Livescan Fingerprinting (a Mesa business), at \$92,150 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

This contract will provide fingerprinting services for the City of Mesa for prospective employees, volunteers, contractors, temporary agency workers, permits and licenses, and Mesa Police Department.

The City received four proposal responses of which all met the minimum qualifications. The evaluation committee evaluated the proposals in accordance with the City's established policies and procedures. Considering all the information provided by offerors in their initial proposals, the evaluation committee agreed to shortlist the top two ranked offerors and requested Best and Final Offers from them. Based upon the evaluation results, the committee is recommending award to the highest scored respondent, Secureone Livescan Fingerprinting. The evaluation was conducted by and points were awarded by consensus by the evaluation committee.

Purchase Information

Action: Award
Procurement Type: Request for Proposals
Contract Number: 2021023
Local Consideration: Policy did not apply to this procurement method
Protests Received: None

Initial Contract Term: Three Years

Possible Renewals: Up to a maximum of two years subject to Administrative review and approval

Funding Source: Operating budget of the individual department utilizing fingerprinting services

Proposal Responses

Arizona Livescan, LLC dba, Arizona Livescan - Mesa, AZ

Hope Capital LLC dba, Vertical Identity - Tempe, AZ

KidScan LLC dba, PrintScan LLC - Hicksville, NY

Secureone Inc. dba, Secureone Livescan Fingerprinting - Mesa, AZ

Final Results

Respondent	Total Points Possible / 1,000
Secureone Livescan Fingerprinting (Recommended)	<u>947</u>
Arizona Livescan	936
Vertical Identity	780
PrintScan	740