



City Council Report

Date: December 1, 2020
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: One-Year Renewal with a One-Year Renewal Option to the Term Contract for Elevator/Vertical Transportation Unit Maintenance for the Parks, Recreation and Community Facilities Department **(Citywide)**

Recommendation

Council is requested to approve the contract renewal as recommended.

The Business Services Department and Purchasing recommend authorizing the renewal with Arizona Elevator Solutions Inc., at \$190,000 annually, with an annual increase allowance of up to 5%, or the adjusted Producer Price Index.

Background / Discussion

The Parks, Recreation and Community Facilities Department (PRCF) currently has 60 elevators/vertical lift units at various City buildings. This contract provides preventative maintenance and repair services for these elevators/vertical lift units.

Arizona Elevator Solutions is requesting to 4% increase to renew the contract which is allowable per specification (the Producer Price Index increased by 4.8% in 2019). PRCF has approved the 4% increase request. The City has been satisfied with vendor's performance. This contract continues to be advantageous to the City and it is in the City's best interest to renew the contract.

Purchase Information

Action: Renewal (1st of 2 possible)
Procurement Type: Request for Proposals
Contract Number: 2018025
Original Council Award Date: 12/11/2017
Initial Contract Term: Three years
Possible Renewals: One-year renewal subject to Administrative review and approval
Funding Source: PRCF Department – Facilities Maintenance operating budget