



City Council Report

Date: December 1, 2020
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: One-Year Renewal with a One-Year Renewal Option to the Term Contract for Air Filters for the Materials and Supply Warehouse (for Citywide Facilities) as requested by the Parks, Recreation and Community Facilities Department
(Citywide)

Recommendation

Council is requested to approve the contract renewal as recommended.

The Business Services Department and Purchasing recommend authorizing the renewal with American Air Filter dba, AAF/Aire Filter Products (a Mesa business) at \$30,000 annually, with an annual increase allowance of up to 5%, or the adjusted Consumer Price Index.

Background / Discussion

Air filters are installed in citywide facilities by Facilities Maintenance. Materials and Supply orders and maintains inventory as needed.

AAF/Aire Filter Products has agreed to renew the contract maintaining last year's pricing. The Consumer Price Index has increased by 3.3% over the last three years. The Materials and Supply Warehouse and Facilities Maintenance have been satisfied with vendor's performance and service. This contract continues to be advantageous to the City and it is in the City's best interest to renew the contract.

Purchase Information

Action: Renewal (1st of 2 possible)
Procurement Type: Request for Bids
Contract Number: 2018057
Original Council Award Date: 1/8/2018
Initial Contract Term: Three years
Possible Renewals: One-year renewal subject to Administrative review and approval
Funding Source: Business Services Department - Materials and Supply operating budget through the Warehouse Internal Services Fund