

# City Council Report

**Date:** November 16, 2020  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** 11-Month Term Contract with Four Years of Renewal Options for Heavy Duty Truck, Construction, Industrial Fleet and Equipment Parts, Services and Accessories for the Fleet Services Department **(Citywide)**

## Recommendation

Council is requested to approve the award as recommended.

The Fleet Services Department and Purchasing recommend authorizing the purchase using the Maricopa County cooperative contract with Drake Truck Bodies, LLC dba Drake Equipment of Arizona; Empire Southwest, Inc. dba Empire Truck and Trailer; Kenz & Leslie of Arizona, Inc.; Lubrication Equipment & Supply Company; Sanderson Ford; and Titan Machinery, Inc.; at \$500,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

## Background / Discussion

This contract will provide a full line of parts, accessories and service for City-owned OEM heavy duty trucks, construction and industrial fleet, equipment parts, services and accessories. Parts that may be purchased include, but is not limited to: instrument clusters, ABS brake modules, light modules/light housings, window regulators, latches, armrests, wiring harnesses, air intakes, exhaust components, frame cross members, brackets, and other various parts.

The Maricopa County cooperative contract has been competitively bid, meets the City's procurement requirements and allows for cooperative use. Fleet Services and Purchasing believe that going out for a formal bid would not result in any cost savings to the City.

## Purchase Information

Action: Award

Procurement Type: Cooperative Contract Use

Contract Number: 2021067

Contracting Agency/Contract Number: Maricopa County/200209-C

Local Consideration: Policy did not apply to this procurement method

Protests Received: None

Initial Contract Term: One Year (11/16/2020 to 9/30/2021)

Possible Renewals: Up to a maximum of four years subject to Administrative review and approval

Funding Source: Fleet Services Department operating budget through the Fleet Internal Services Fund