



# City Council Report

**Date:** November 16, 2020  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** One-Year Renewal with a One-Year Renewal Option to the Term Contract for Commercial Electrical Contractor Services for the Parks Recreation and Community Facilities Department **(Citywide)**

## Recommendation

Council is requested to approve the contract renewal as recommended.

The Parks Recreation and Community Facilities Department (PRCF) and Purchasing recommend authorizing the renewal with Swain Electric Inc.; Spectra Electrical Services; Kearney Electric, Inc. dba, Kearney Electric and Communications; Commonwealth Electric Company of the Midwest; Jenco, Inc. dba, Jen Electric, Jen Service, Control Engineering; and JFK Electrical Contracting Enterprises, Inc.; at \$1,200,000 annually, based on estimated usage.

## Background / Discussion

This contract provides a list of pre-qualified electrical contractors to perform commercial electrical maintenance and repair work on various City facilities/projects on an as-needed basis. Contractors must possess a valid State of Arizona Specialty Commercial Contractors C-11 or CR-11 license and driver's license per minimum qualifications.

The aforementioned vendors have agreed to renew the contract. Having a qualified contractors list provides PRCF the ability to competitively bid and manage projects on a larger scale. PRCF has been satisfied with each vendor's quality of work, pricing and customer service. This contract continues to be advantageous to the City and it is in the City's best interest to renew the contract.

## Purchase Information

Action: Renewal (1<sup>st</sup> of 2 possible)  
Procurement Type: Request for Proposals  
Contract Number: 2018018  
Original Council Award Date: 11/6/2017  
Initial Contract Term: Three Years  
Possible Renewals: One-year renewal subject to Administrative review and approval  
Funding Source: Parks, Recreation and Community Facilities Department operating budget