



City Council Report

Date: November 2, 2020
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Three-Year Term Contract with Two Years of Renewal Options for Police Uniform Badges for the Police Department **(Citywide)**

Recommendation

Council is requested to approve the award as recommended.

A committee representing the Police Department and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the highest scored proposal from Sun Badge Company, at \$30,000 annually, with an annual increase allowance of up to 5%, or the adjusted Consumer Price Index.

Background / Discussion

This contract will provide a qualified manufacturer/distributor to furnish and deliver custom uniform badges to the Mesa Police Department on an as needed basis. Purchases may also include shirt badges, flat badges mounted in black leather wallets and/or cap pieces. The Department issues an oval badge as the badge design for sworn members and cap pieces and badges to civilian members.

The City received three proposal responses which all met the minimum qualifications. The evaluation committee evaluated the proposal in accordance with the City's established policies and procedures. The evaluation committee completed scoring the responses against the scoring criteria in the solicitation. Based upon the evaluation results, the committee recommends award to highest scored proposal, Sun Badge Company. The evaluation was conducted by and points were awarded by consensus by the evaluation committee.

Purchase Information

Action: Award
Procurement Type: Request for Proposals
Contract Number: 2020219
Local Consideration: Policy did not apply to this procurement method
Protests Received: None
Initial Contract Term: Three years

Possible Renewals: Up to a maximum of two years subject to Administrative review and approval

Funding Source: Police Department operating budget

Proposal Responses

OGS Technologies, Inc. - Cheshire, CT

Sun Badge Company - Ontario, CA

The Aby Manufacturing Group dba, Entemann-Rovin Co. - Commerce, CA

Final Results

Respondent	Total Points Possible / 1,000
Sun Badge Company (Recommended)	<u>870</u>
Entemann-Rovin Co.	812
OGS Technologies, Inc.	654