



City Council Report

Date: October 19, 2020
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Three-Year Term Contract with Two Years of Renewal Options for Communications Tower Service for the Department of Innovation and Technology (**Funded by General Fund and TOPAZ Joint Venture Fund**) (**Citywide**)

Recommendation

Council is requested to approve the award as recommended.

A committee representing the Department of Innovation and Technology and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the highest scored respondents: Arizona West Builders and Communications, Inc. (a Mesa business); and Arizona West Builders and Communications, Inc.; at \$60,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

This contract will provide qualified contractors for short-notice tower climbing support services to repair faulty antennas and lighting systems (at approximately 23 sites) and additionally, a periodic inspection of the communications towers and monopoles that are located on the City's property.

The mandatory minimum requirements include:

1. Contractor must be registered with the Arizona Registrar of Contractors as necessary for the work being performed;
2. Contractor must have fully trained and certified personnel capable of providing engineering, supervision, system evaluation and the appropriate troubleshooting services to the City;
3. Contractor must only provide parts meeting the original manufacturer's design and specifications
4. All field staff assigned to the contract must possess a current and must maintain a climbers' certification for safe climbers; and tower rescue certification.

The City received five proposal responses of which all met the minimum qualifications. The evaluation committee evaluated the proposals in accordance with the City's established policies and procedures. Based upon the evaluation results, the committee is

recommending award to the two, highest scored respondents. The evaluation was conducted by and points were awarded by consensus by the evaluation committee.

Purchase Information

Action: Award

Procurement Type: Request for Proposals

Contract Number: 2020174

Local Consideration: Policy did not apply to this procurement method

Protests Received: None

Initial Contract Term: Three years

Possible Renewals: Up to a maximum of two years subject to Administrative review and approval

Funding Source: General Fund and TOPAZ Joint Venture Fund

Proposal Responses

Alcacell LLC - Avondale, AZ

Arizona West Builders and Communications, Inc. - Mesa, AZ

Engineering Wireless Services, LLC - Tempe, AZ

High Desert Communications - Gilbert, AZ

Tilson Technology Management, Inc. - Portland, ME

No Bid Response:

Canyon State

Preliminary Scoring

Respondent	Total Points Possible / 900
Arizona West Builders and Communications, Inc.	742.50
Engineering Wireless Services, LLC	689.53
Tilson Technology Management, Inc.	639.52
High Desert Communications	588.62
Alcacell LLC	538.00

Final Scoring

Respondent	Total Points Possible / 900
Arizona West Builders and Communications, Inc. (Recommended)	<u>744.55</u>
Engineering Wireless Services, LLC (Recommended)	<u>700.47</u>