



# City Council Report

**Date:** October 5, 2020  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** Four-Year Term Contract with Six Years of Renewal Options for Inductively Coupled Plasma – Optical Emission Spectrometry for the Water Resources Department (**Initial Purchase is funded by Lifecycle Replacement Funds**) (**Citywide**)

## Recommendation

Council is requested to approve the award as recommended.

A committee representing the Water Resources Department and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the highest scored respondent, PerkinElmer Health Sciences, Inc., Year 1 at \$143,000, Years 2 through 4, at \$43,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

## Background / Discussion

The initial purchase will provide one, Inductively Coupled Plasma-Optical Emission Spectrometer (ICP-OES), for the Water Resources Department – Compliance Laboratory, including installation, training, proprietary supplies and consumables, maintenance. This instrument purchase is a lifecycle replacement. Years 2 and further will be sole source purchases of consumables, maintenance, and support.

The Compliance Laboratory utilizes an ICP-OES to perform metals analyses for matrices like reclamation plant biosolids; influent and effluent; industrial pretreatment collection samples; and drinking water plant solids that go to the landfill. This instrument replaces the one purchased in 2009 that has reached the end of its useful life. The newer instrument is a technological upgrade from the existing instrument allowing the compliance lab to perform multiple metal analyses simultaneously cutting down on gas usage which is very expensive.

The City received four proposal responses of which, all met the minimum qualifications. The evaluation committee evaluated the proposals in accordance with the City's established policies and procedures. Considering all the information provided by offerors in their initial proposals, the committee agreed to short list to the top three ranked offerors. The evaluation committee completed scoring of these responses against the scoring criteria in the solicitation. As a result, the committee is recommending award to the highest scored respondent. The evaluation was conducted by and points were awarded by consensus by the evaluation committee.

## Purchase Information

Action: Award

Procurement Type: Request for Proposals

Contract Number: 2020148

Local Consideration: Policy did not apply to this procurement method

Protests Received: None

Initial Contract Term: Four years

Possible Renewals: Up to a maximum of six years subject to Administrative review and approval

Funding Source: Year 1 - Initial Purchase of the ICP-OES instrument is funded by Lifecycle Replacement Funds. Years 2 through 4 for consumables is funded by Water Resources Department operating budget through Enterprise Water and Wastewater Operations and Maintenance, Capital and Joint Venture Funds.

## Proposal Responses

Agilent Technologies, Inc. - Wilmington, DE

PerkinElmer Health Sciences, Inc. - Shelton, CT

Spectro Analytical Instruments, Inc. - Mahwah, NJ

Thermo Electron North America - West Palm Beach, FL

## Final Scoring

Respondent	Total Points Possible / 1,100
PerkinElmer Health Sciences, Inc. (Recommended)	<u>964.05</u>
Agilent Technologies, Inc.	923.85
Spectro Analytical Instruments, Inc.	916.42