



City Council Report

Date: October 5, 2020
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Three-Year Term Contract with Two Years of Renewal Options for Mesa Community Court Navigators for the Community Services Department and Mesa Municipal Court (**Competition Exemption**) (**Funded by the General Fund**) (**Citywide**)

Recommendation

Council is requested to approve the award as recommended.

The Community Services Department, Mesa Municipal Court Department and Purchasing recommend authorizing the purchase using non-profit corporation, Community Bridges, Inc., at \$204,061 annually, with an annual increase allowance of up to 5%, or the adjusted Consumer Price Index.

Background / Discussion

This contract is for navigation support services to be provided by three contracted navigators through Community Bridges, Inc. (CBI), to function in direct support of the Mesa Municipal Court's Community Court program. This is an immediate and critical need due to the large population of individuals currently being served by this program and the sudden volume of additional cases being generated by Mesa Police Department efforts to assist the homeless. Many individuals are service resistant and require the intervention of the Municipal Court.

Although the Police Department and the Municipal Court through its Mesa Community Court Program connect a variety of services for the homeless, the ongoing "street level" contact, supervision of services, and compliance management is most effectively accomplished by navigators. The role and activity of navigators are essential, and the success of all other program efforts remain at risk without the support of navigators.

Mesa Community Court navigation requires a contractor that has extensive knowledge of the workings of the Community Court and the resources available to provide the needed services to the homeless population. CBI began working with the Mesa Community Court in July 2018 and provided navigation services two days a week and then based on the success of the program that navigator was assigned to work with the Court on a full-time basis. In December 2019 CBI began to provide additional navigators for the Community

Court. CBI has been a constant provider to the Community Court from the beginning and has extensive knowledge of the workings of the Court. CBI also has the resources needed by the navigators to help participants be successful. CBI has access to records, care providers, housing opportunities, job opportunities, transportation and access to other services which allow participants to be successful in the program. CBI has an excellent outreach navigation program which allows a navigator to locate and make contact with and work to build rapport with participants thus reducing their failure to appear at court settings and increasing their successful completion of the community court program.

Since Community Services Department - Housing and Community Development has experience managing a federal contract with CBI for two navigators, it was determined that it would be beneficial to the City for Housing and Community Development to manage a new general fund contract as well. This new Contract (No. 2021047) will provide an additional 2 FTE Navigators and a .50 FTE Navigator; the half-time position would serve as a supervisor.

Purchase Information

Action: Award

Procurement Type: Competition Exemption (Non-Profit Organization)

Contract Number: 2021047

Local Consideration: Policy did not apply to this procurement method

Protests Received: None

Initial Contract Term: Three Years

Possible Renewals: Up to a maximum of two years subject to Administrative review and approval

Funding Source: Community Services Department – Housing and Development operating budget through the General Fund