



City Council Report

Date: September 14, 2020
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Four-Year Term Contract with Renewal Options for Biochemical Oxygen Demand Analyzers for the Water Resources Department **(Initial Replacement Purchase is funded by Life Cycle Replacement) (Citywide)**

Recommendation

Council is requested to approve the award as recommended.

A committee representing the Water Resources Department and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the highest scored proposal from Seal Analytical, Inc., Year 1 at \$40,000, Years 2, 3, and 4, at \$10,000 annually; with an annual increase allowance of up to 5%, or the adjusted Consumer Price Index.

Background / Discussion

Water Resources - Compliance Laboratory utilizes a Biochemical Oxygen Demand (BOD) system to analyze microbial, inorganic and organic samples from the City of Mesa's three wastewater reclamation plants, including the pre-treatment and stormwater programs.

The City received four proposal responses, of which three met the minimum qualifications and one was deemed as non-responsive (LAR Process Analyzers AG). The evaluation committee evaluated the proposals in accordance with the City's established policies and procedures and completed the final scoring against the scoring criteria in the solicitation. The evaluation committee recommends a four-year year contract with renewal options to the highest scored proposal from, Seal Analytical, Inc. The evaluation was conducted by and points were awarded by consensus by the evaluation committee.

Purchase Information

Action: Award
Procurement Type: Request for Proposals
Contract Number: 2020180
Local Consideration: Not applicable as there were no Mesa responses
Protests Received: None
Initial Contract Term: Four years
Possible Renewals: Up to a maximum of six years subject to Administrative review and approval

Funding Source: Water Resources Department budget through the Enterprise Fund - Operations and Maintenance, and the Capital and Greenfield Joint Venture Funds.

Proposal Responses (Re-solicitation)

ManSci, Inc. – Orlando, FL
Seal Analytical, Inc. – Mequon, WI
Skalar, Inc. – Buford, GA

Non-Responsive Proposal received from:
LAR Process Analyzers AG

Final Scoring Results

Respondent	Total Points Possible / 650
Seal Analytical, Inc. (Recommended)	<u>516.40</u>
ManSci, Inc.	569.64
Skalar, Inc.	487.34