



City Council Report

Date: September 21, 2020
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Three-Year Term Contract with Two Years of Renewal Options for Helicopter Airframe Parts and Repair Services for the Police Department **(Citywide)**

Recommendation

Council is requested to approve the award as recommended.

A committee representing the Police Department and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the highest scored proposal from Seaside Helicopters, Inc., at \$500,000 annually, with an annual increase allowance of up to 5%, or the adjusted Producer Price Index.

Background / Discussion

This term contract is for the furnishing of parts, tooling, technical assistance, and labor to overhaul and/or exchange airframe components, avionics and accessories, plus related services for the City's three MD Helicopters Inc. (MDHI). The Air Support Unit currently has two model 500E helicopters and one model 530F. The Air Support Unit flies approximately 2,500 hours per year among its helicopter fleet.

The City received two proposal responses of which, both met the minimum requirements. The evaluation committee evaluated the proposals in accordance with the City's established policies and procedures and completed the final scoring against the scoring criteria in the solicitation. As a result, the committee is recommending award to the top-ranked respondent whose proposal best meets the City's requirements, Seaside Helicopters, Inc. The evaluation was conducted by and points were awarded by consensus by the evaluation committee.

Purchase Information

Action: Award
Procurement Type: Request for Proposals
Contract Number: 2020179
Local Consideration: Policy did not apply to this procurement method
Protests Received: None
Initial Contract Term: Three years
Possible Renewals: Up to a maximum of two years subject to Administrative review and approval
Funding Source: Police Department operating budget

Proposal Responses

Cascade Helicopter Services dba, Cascade Airframe Repair, Inc. - Auburn, WA
Seaside Helicopters, Inc. - Oceanside, CA

Final Scoring

Respondent	Total Points Possible / 1,000
Seaside Helicopters, Inc. (Recommended)	<u>858</u>
Cascade Airframe Repair, Inc.	748