



City Council Report

Date: September 14, 2020
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: 33-Month Term Contract with Two Years of Renewal Options for Hach Equipment, Repairs and Support Services for the Water Resources Department (**Funded by the Water Resources Operations and Maintenance budget, Greenfield Joint Venture Fund, Water and Wastewater Capital Improvement Program Funds and Utility Replacement Extension and Renewal Fund**) (Citywide)

Recommendation

Council is requested to approve the award as recommended.

The Water Resources Department and Purchasing recommend authorizing the purchase using the City of Tempe cooperative contract with Hach Company, at \$450,000 annually, with an annual increase allowance of up to 5%, or the adjusted Consumer Price Index.

Background / Discussion

This contract will provide HACH OEM calibration, maintenance, repair and equipment, reagents, chemicals, lab supplies, instruments, software, and replacement parts. This expanded contract (No. 2020144) will replace the existing sole source contract (No. 2018139). The cooperative contract was competitively bid with the City of Tempe, includes goods and services not previously covered under the existing contract.

The City of Tempe (lead agency) and City of Mesa issued a joint Request for Proposal for Hach services and products. Although the City of Tempe only received one bid response from Hach Company, Tempe and Mesa believe that the pricing is fair and reasonable. In addition, the market for this type of specialized instrumentation is limited and the equipment that HACH manufactures is unique in its technical capabilities.

Purchase Information

Action: Award

Procurement Type: Cooperative Contract Use

Contract Number: 2020144

Contracting Agency/Contract Number – Contract Term: City of Tempe/WUD20-030-01 – 5/28/2020 to 5/27/2023

Local Consideration: Policy did not apply to this procurement method

Protests Received: None

Initial Contract Term: 33-Months

Possible Renewals: Up to a maximum of two years subject to Administrative review and approval

Funding Sources: Water Resources Operations and Maintenance budget, Greenfield Joint Venture Fund, Water and Wastewater Capital Improvement Program Funds and Utility Replacement Extension and Renewal Fund