



# City Council Report

**Date:** September 14, 2020  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** One-Year Renewal with a One-Year Renewal Option to the Term Contract for Shade Screen Canopy Repair and Replacement Services for the Parks, Recreation and Community Facilities Department **(Citywide)**

## Recommendation

Council is requested to approve the contract renewal as recommended.

The Parks, Recreation and Community Facilities Department (PRCF) and Purchasing recommend authorizing the renewal with Shade 'N Net of Arizona, Inc., at \$120,000 annually, with an annual increase allowance of up to 5%, or the adjusted Consumer Price Index.

## Background / Discussion

This contract provides repair and/or replacement services for shade screen canopies, wind screens, batter's eyes and their structures. Services include, but are not limited to repair and/or replacement of existing fabric covers, existing structural parts, screen fabrication, and installation of new fabric covers.

The Aquatics and Parks Maintenance Divisions have multiple styles of shade structures and fabric wind screens and structures throughout their Parks, Aquatics Facilities and Sports Fields. The City has a total of 368 screens (139 shade canopies at Aquatics facilities, 22 shade canopies and 149 wind screens at Sports fields; and 58 shade screens at public Parks, in all various styles, shapes and sizes). The canopy structures and wind screens range from one-year old to 45 years old. Age, inclement weather and vandalism require repair or replacement of these shade screens and their structures on a semi-regular basis.

Shade 'N Net of Arizona, Inc. has agreed to renew the contract maintaining last year's pricing. The vendor has met all contractual obligations during the initial three-year term and their pricing is competitive. This contract continues to be advantageous to the City and it is in the City's best interest to renew the contract.

## Purchase Information

Action: Renewal (1<sup>st</sup> of 2 possible)  
Procurement Type: Request for Proposals  
Contract Number: 2017188  
Original Council Award Date: 9/18/2017  
Initial Contract Term: Three years  
Possible Renewals: One-year renewal subject to Administrative review and approval  
Funding Source: Parks, Recreation and Community Facilities Department operating budget