



City Council Report

Date: February 26, 2018
To: City Council
Through: Michael Kennington, Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: Three-Year Term Contract for Tree Maintenance and Assessment Services for the Transportation Department (**Funded by the Highway User Revenue Fund**) (**Citywide**)

Recommendation

Council is requested to approve the award as recommended.

The Transportation Department and Purchasing recommend awarding the contract to the lowest, responsive and responsible bidder, West Coast Arborists, Inc., at \$341,310.00 annually, based on estimated usage.

Background / Discussion

This contract will provide tree pruning and general maintenance for numerous trees within the public right-of-way and around City assets (street light fixtures, signs, etc.). Trees maintained within the City's right-of-way and private property require ongoing and often specialized care and maintenance needs which requires crews and equipment to conduct work along City streets.

The contract requires all to conform to the pruning standards as noted in the American National Standard Institute ANSI A300 (Part 1) – 2008 Pruning Standard and the companion publication Best Management Practices, Tree Pruning (Revised 2008). The contractor must comply with Standards of the Division of Occupational Safety and Health Administration (OSHA) and the American National Standard Institute (ANSI), Z133.1-1988, Safety Requirements.

Purchase Information

Action: Award
Procurement Type: Request for Bids
Contract Number: 2018098
Local Consideration: Policy did not apply to this procurement method
Protests Received: None
Initial Contract Term: Three years
Possible Renewals: Two years subject to Administrative review and renewal
Funding Source: The purchase is funded in the Transportation Department operating through the Highway User Revenue Fund

January 9, 2018 Responses

West Coast Arborists, Inc. Glendale, AZ	\$341,310.00 (Recommended)
Reyes & Sons Landscaping, LLC Phoenix, AZ	\$351,400.00
Environmental Earthscapes dba The Groundskeeper Gilbert, AZ	\$505,900.00
Tree Pros, LLC Phoenix, AZ	\$648,925.00

AWARD RECOMMENDATION

Tree Maintenance and Assessment Services per Agreement No. 2018098;
Exhibits – Scope of Work / Technical Specifications, Pricing and Mesa
Standard Terms and Conditions; Solicitation including any addenda; and
Contractor Response

Annual Contract Amount: \$341,310.00