



# City Council Report

**Date:** February 26, 2018  
**To:** City Council  
**Through:** Michael Kennington, Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Matt Bauer, Procurement Administrator  
**Subject:** One-Year Renewal to the Term Contract for Automotive Lighting, Mirrors and Safety Supplies the Fleet Services Department **(Citywide)**

## Recommendation

Council is requested to approve the contract renewal as recommended.

The Fleet Services Department and Purchasing recommend authorizing the renewal with The WW Williams Company, LLC (formerly Auto Safety House LLC); CLF Warehouse, Inc.; RWC International Ltd.; FleetPride (a Mesa business); and Parts Authority LLC; cumulatively not to exceed \$130,000.00 annually, based on estimated usage.

## Background

This contract provides trailer parts, automotive and truck lighting parts, mirrors and safety supplies for the City's diverse fleet of passenger cars, patrol sedans, pickups and utility vans plus an assortment of small engine equipment. To meet the service requirements of the City's fleet operations, vendors are required to provide quality replacement, add-on parts and timely delivery.

This contract is a percentage-off list pricing and multiple award to five automotive parts companies (lowest priced, highest percentage discount). All five vendors agreed to renew the contract at the current pricing. The City has been satisfied with each vendor's quality products, services and performance. This contract continues to be advantageous to the City and it is in the City's best interest to renew the contract.

## Purchase Information

Action: Renewal (2<sup>nd</sup> of 2 possible)  
Procurement Type: Request for Bids  
Contract Number: 2014151  
Responses Received: 7  
Original Council Award Date: 4/7/2014  
Initial Contract Term: Three years  
Funding Source: The purchase is funded in the Fleet Services Department operating budget through the Fleet Internal Services Fund