



City Council Report

Date: February 26, 2018
To: City Council
Through: Michael Kennington, Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: One-Year Term Contract for Automated Driveway Gate Operators and ADA Doors Preventative Maintenance and Repair Services for the Parks, Recreation and Community Facilities Department **(Citywide)**

Recommendation

Council is requested to approve the award as recommended.

A committee representing the Parks, Recreation and Community Facilities (PRCF) Department and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the highest scored and lowest cost proposal from DH Pace Company, LLC at \$97,415.00 annually, based on estimated usage.

Background / Discussion

This contract will provide a qualified vendor to do quarterly maintenance on the City's automated driveway entrance/exit gate operators and annual maintenance on motorized pedestrian doors (ADA accessible entrances).

Staff from PRCF and Purchasing evaluated the proposals based on the evaluation criteria as stated in the solicitation. The highest scored and lowest cost proposal is being recommended for award. The evaluation committee unanimously agreed on the recommendation.

Purchase Information

Action: Award

Procurement Type: Request for Proposals

Contract Number: 2018112

Local Consideration: Not applicable as there were no Mesa responses

Protests Received: None

Initial Contract Term: One year

Possible Renewals: One, one-year renewal subject to Administrative review and renewal

Funding Source: The purchase is funded in the Parks, Recreation and Community Facilities Department – Facilities Maintenance operating budget

Proposals Received January 18, 2018

DH Pace Company, Inc. - Tempe, AZ

Vortex Industries, Inc. - Tempe, AZ

Proposal Scoring Results

Evaluation Criteria	DH Pace Company, Inc. (Recommended)	Vortex Industries, Inc.
Total / 175 Points Possible	<u>163.75</u>	148.73

AWARD RECOMMENDATION

Automated Driveway Gate Operators and ADA Doors Preventative Maintenance and Repair Services per Contract No. 2018112; Exhibits – Special Terms and Conditions and Scope of Work, Pricing, Mesa Standard Terms and Conditions, and Other; Solicitation including any addenda; and Contractor Response

Annual Contract Amount: \$97,415.00

(Amount includes Preventative Maintenance Work at \$40,115.00, Estimated Repairs at \$50,000.00 and Estimated Sales Tax at \$7,300.00)