



City Council Report

Date: February 5, 2018
To: City Council
Through: Michael Kennington, Chief Financial Officer
From: Edward Quedens, Business Services Director
Matt Bauer, Procurement Administrator
Subject: One-Year Renewal to the Term Contract for Executive Physicals for Citywide Departments as requested by the Human Resources Department **(Citywide)**

Recommendation

Council is requested to approve the contract renewal as recommended.

The Human Resources Department and Purchasing recommend authorizing the renewal contract with Banner Occupational Health Clinics at \$88,500.00, based on estimated usage.

Background

This contract provides annual physicals for the City's executive staff as a means of maintaining optimum health. There are approximately 57 positions eligible to participate in this program. There are several job classifications that have more than one employee such as Councilmembers, Assistant Fire Chiefs, Assistant Police Chiefs, Deputy City Managers, Deputy Directors, etc. The actual number of employees eligible for executive physicals would be approximately 65 to 70.

Banner has been providing these services to the City since 1999. They offer more personalized services as well as follow-up and review of previous medical exams. They are a one-point of contact vs. referring the employee to their Primary Care Physician and/or insurance provider. Banner also has three locations within close-proximity to City offices. Staff has been very satisfied with the services they receive from Banner and would like to continue using their services.

Banner offered to renew the contract without a pricing increase holding pricing for five years. The Consumer Price Index has increased by an average of 2.1% over the past twelve months. This contract will be re-bid for 2019.

Purchase Information

Action: Renewal (2nd of 2)
Procurement Type: Request for Proposals
Contract Number: 2014168
Responses Received: 2
Original Council Award Date: 4/21/2014
Initial Contract Term: Three years
Funding Source: The purchase is funded in the operating budget of the City Department using the contract