



# City Council Report

**Date:** November 20, 2017  
**To:** City Council  
**Through:** Mike Kennington, Chief Financial Officer  
**From:** Edward Quedens, MPA, C.P.M., CPPO, Business Services Director  
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator  
**Subject:** Three-Year Term Contract for Gas Service Regulators for the Materials and Supply Warehouse (for the Energy Resources Department) **(Citywide)**

## **Purpose and Recommendation**

Council is requested to approve the Term Contract for Gas Service Regulators as recommended.

The Business Services and Energy Resources Departments, and Purchasing recommend awarding the contract to the lowest, responsive and responsible bidder, Meter, Valve & Control, Inc. at \$86,100.00 annually, based on estimated requirements.

## **Background / Discussion**

This contract will provide gas service regulators for new construction projects and maintenance and repair of existing facilities in the City's natural gas distribution system. Bid specifications require service type spring loaded, self-operated, pressure-reducing regulators with full capacity internal relief valves suitable for natural gas service in a gas distribution system. Materials and Supply will order and inventory these gas service regulators.

## **Alternatives**

Council may choose not to authorize the purchase and new responses will be solicited.

## **Fiscal Impact**

The annual contract amount is funded by the Materials and Supply operating budget through the Warehouse Internal Services Fund.

## **Coordinated With**

Business Services – Materials and Supply, Energy Resources – Gas Utility and Purchasing

**PURCHASING INFORMATION**

Action: Initial Award  
Procurement Type: Request for Bids  
Solicitation Number: 2018004  
Vendors Registered: ProcureAZ (73) and Vendor Self Service (16)  
Advertising: ProcureAZ and Purchasing Website  
Downloads: 32  
Responses: 2 (1 Non-Responsive)  
Local Consideration: Not applicable as there were no Mesa responses  
Protests Received: None  
Initial Contract Term: Three years  
Possible Renewals: Two, one-year renewals subject to future Council consideration  
Prices: Future price increases are capped by the Producer Price Index  
Pricing Available to Other Cooperative Agencies: Yes

**September 27, 2017 Responses**

Meter, Valve & Control, Inc. Alamo, CA	\$81,477.60 (Recommended)
Tri Pacific Supply Rocklin, CA	Non-Responsive - Belgas service regulators are not one of the approved manufacturers and models specified in City of Mesa GMS-6.1, 6.2, 6.3 and 6.4.

**AWARD RECOMMENDATION**

***Meter, Valve & Control, Inc.  
Alamo, CA***

<b>Description</b>
Gas Service Regulators per Contract No. 2018004; Exhibits – Detailed Specifications and Technical Specifications, Pricing and Mesa Standard Terms and Conditions; Solicitation including any addenda; and Contractor Response
<b>Annual Contract Amount: <u>\$86,100.00</u></b> (includes 5.6% Use Tax)