



City Council Report

Date: November 20, 2017
To: City Council
Through: Mike Kennington, Chief Financial Officer
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator
Subject: One-Year Renewal Contract for Pad Mounted Switchgear for the Materials and Supply Warehouse (for the Energy Resources Department) **(Citywide)**

Purpose and Recommendation

Council is requested to approve the Renewal Contract for Pad Mounted Switchgear as recommended.

The Energy Resources and Purchasing recommend authorizing the renewal contract with G & W Electric Company at \$202,996.00, based on estimated requirements.

Background / Discussion

This contract provides pad mounted switchgears for new service installations and repair work by Energy Resources Department - Electric Utility at various substations and on the underground distribution circuits. Materials and Supply orders and maintains stock inventory as needed.

G & W Electric Company offered to renew the contract at last year's prices. The renewal pricing is competitive; the Producer Price Index has increased by 2.9% over the last 12 months. The City has been satisfied with the vendor's performance. This contract continues to be advantageous to the City and it is in the City's best interest to renew the contract.

Alternatives

Council may choose not to authorize the renewal contract and new responses will be solicited.

Fiscal Impact

The annual contract amount is available in the Materials and Supply operating budget through the Warehouse Internal Services Fund.

Coordinated With

Business Services Department – Materials and Supply, Energy Resources Department – Electric Utility, and Purchasing

PURCHASING INFORMATION

Action: Renewal Authorization

Procurement Type: Request for Bids

Contract Number: 2015038

Responses Received: 5

Initial Award: 1/12/2015

Initial Contract Term: Three years

Renewal Term: One year

Renewal Terms Remaining: One-year renewal subject to future Council consideration

September 9, 2014 Responses

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|--|----------------------------|
| G & W Electric Company Bolingbrook, IL | \$60,021.00 (Awarded) |
| Wesco Distribution Inc. Albuquerque, NM | \$60,098.00 |
| Border States Electric Phoenix, AZ | \$65,274.00 \$79,500.00 |
| ESS International Corp. Gilbert, AZ | \$71,118.00 |
| Young Power Equipment Scottsdale, AZ | \$76,392.50 |

RENEWAL RECOMMENDATION

G & W Electric Company
Bolingbrook, IL

| Description |
|--|
| <p>Pad-Mounted Three-Phase Switchgear per Contract No. 2015038, Terms and Conditions, Specifications and Pricing as offered, plus 5.6% Use Tax</p> <p>Annual Contract Amount: <u>\$202,996.00</u></p> |