



Citizen Participation Report

Date: September 1, 2017

Purpose: The Purpose of this Citizen Participation Report is to inform the City of Mesa of the neighborhood outreach efforts and any received correspondence from concerned neighbors.

Contact:

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Meetings: Pre-application and initial Design review board meetings were held in June and August with a follow up Design review board meeting scheduled in September 2017. As part of the review staff recommended that the participants named in this plan be notified of the proposed development.

Action Plan: The following plan was designed to accommodate the surrounding properties and comply with the request for neighbor and neighborhood involvement by the City of Mesa:

1. Contact all property owners within 500' of the site regarding any Design Review Board meeting.
2. Contact all property owners within 1,000' of the site as well as all registered neighborhoods and homeowners associations within 1/2 mile of the site regarding any Planning & Zoning hearing.
3. All persons listed will receive a letter, project description, conceptual site plan, concept elevations, and invitations and information regarding the design review process and how to participate/comment on the proposed development at any relevant hearing.

Plan and Activity Report: As of 9/1/2017 the following mailings have occurred:

1. The Action Plan described above was executed and the City of Mesa was provided with mailings for all listed property owners in the Citizen Participation Plan for Design review on **6/6/2017**.
2. The City of Mesa will be provided with all mailings for individuals and associations named for the Planning & Zoning hearing by 9/5/2017.
3. In addition to the plan, copies of the design documents and site plan have been provided to the architectural control committee of the industrial park where the project is located and to the sales staff at the new home subdivision to the south. At present, no negative comments or feedback of any kind has been received from any of the neighbors, entities or associations contacted.