



City Council Report

Date: August 28, 2017
To: City Council
Through: Mike Kennington, Chief Financial Officer
From: Edward Quedens, MPA, C.P.M., CPPO, Business Services Director
Matt Bauer, MBA, CPPO, CPPB, CPSM, Procurement Administrator
Subject: One-Year Renewal Contract for Manhole Covers, Frames and Adjusting Rings for the Materials and Supply Warehouse (for the Water Resources Department) **(Citywide)**

Purpose and Recommendation

Council is requested to approve the Renewal Contract for Manhole Covers, Frames and Adjusting Rings as recommended.

The Business Services and Water Resources Departments, and Purchasing recommend authorizing the renewal with Peoria Winnelson; and HD Supply Waterworks; cumulatively not to exceed \$35,000.00, based on estimated requirements.

Background / Discussion

This contract provides for the supply of manhole covers, frames and adjusting rings. Water Resources uses these items for new construction projects and for maintenance and repair of existing facilities. Materials and Supply orders and maintains inventory as needed for the Department's use.

On 8/25/2014, Council approved the initial three-year contract with two, one-year renewal options. This is the first, one-year renewal contract with a one-year renewal option remaining.

Both vendors offered to renew the contract maintaining the initial three-year term's pricing. Each contracted vendor's pricing is less than the other vendors that submitted pricing. The City has been satisfied with each vendor's performance. This contract continues to be advantageous to the City and it is in the City's best interest to renew the contract.

Alternatives

Council may choose not to authorize the renewal and new responses will be solicited.

Fiscal Impact

The annual contract amount is available in the Materials and Supply operating budget through the Warehouse Internal Services Fund.

Coordinated With

Water Resources Department, Business Services Department – Mail, Print and Materials, and Purchasing

PURCHASING INFORMATION

Action: Renewal Authorization

Procurement Type: Request for Bids

Solicitation Number: 2014282

Responses Received: 3

Initial Contract Term: Three years

Renewal Term: One year

Renewal Terms Remaining: One, one-year renewal subject to future Council consideration

July 30, 2014 Responses

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|--------------------------------------|--|
| Peoria Winnelson El Mirage, AZ | \$28,051.85 (Awarded – Items 1 through 6) No Bid – Items 7 through 11 |
| HD Supply Waterworks Gilbert, AZ | \$33,604.70 – Items 1 through 6 \$614.25 (Awarded – Items 7 through 11) |
| Neenah Foundry Company Neenah, WI | \$36,935.00 (Items 1 through 6) No Bid – Items 7 through 11 |

RENEWAL RECOMMENDATION

| Description |
|---|
| Manhole Covers, Frames and Adjusting Rings per Contract No. 2014282, Terms and Conditions, Specifications and Pricing as offered, including Sales Tax |
| <i>Peoria Winnelson – El Mirage, AZ</i> (Items 1, 2, 3, 4, 5 and 6) <i>HD Supply Waterworks – Gilbert, AZ</i> (Items 7, 8, 9, 10 and 11) |
| Annual Contract Amount: <u>\$35,000.00</u> (cumulatively not to exceed) |