

# **Sossaman Townhomes**

**PROPOSED RESIDENTIAL DEVELOPMENT  
545 FEET NORTH OF NWC OF MAIN STREET AND  
SOSSAMAN ROAD  
Mesa, Arizona**

Rezone, Site Plan Review and Design Review

**Citizen Participation Plan**

Submitted: September 7, 2021

## **I. Introduction**

The purpose of this Citizen Participation Plan is to inform citizens, property owners, neighbor associations, agencies, schools and businesses in the vicinity of the site. The Applicant is requesting a Rezone, Site Plan Review (SPR) and Design Review (DR) for the development of new residential community. The subject site is comprised of roughly 2.75 acres located approximately 545 feet north of the northwest corner of Main Street and Sossaman Road (the "Property"). See attached aerial map.

The project is consistent with the City's General Plan designation and compatible with the surrounding uses. This plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the proposal.

## **II. Contact**

Adam Baugh  
Withey Morris, PLC  
2525 East Arizona Biltmore Circle  
Phoenix, Arizona 85016  
602-230-0600  
Email: George@witheymorris.com

## **III. Contact List**

Parties affected by the applications may include properties owners within 500-feet of the Property as identified by the Maricopa County Assessor's Map, residents,

registered neighborhoods, homeowners' associations and other neighborhood entities identified by the City of Mesa and interested parties which may request to be placed on the Contact List.

#### **IV. Notification Technique / Notice of Meetings**

Citizens, registered neighborhoods, homeowners' associations, and other interested parties affected by the rezone / SPR / DR applications will be notified of the application through an informational mailing to be sent in mid-September. The letter will introduce the Applicant, provide information on the project, provide contact information for the City and the Applicant and encourage the recipient to contact the City or the Applicant with any questions or comments.

The letter will also invite neighbors to attend a future neighbor meeting to discuss the proposal.

Once hearings are scheduled, another mailing will be sent out with detailed information on the hearing and how to participate. The hearing notification letter will again encourage the recipient to contact the City or the Applicant with any questions or comments.

Additionally, once the SPR / DR application is scheduled for consideration by the Planning & Zoning Commission, new letters will be distributed with hearing information and a sign posted on site – as directed by the City.

#### **V. Response Procedures**

The Applicant will be available to discuss the project with any and all citizens expressing interest in the project. Phone conversations are typically the most efficient and appreciated means of discussing projects, but Individual meetings

(virtual or otherwise) will be conducted upon request. The City of Mesa is also available to answer questions regarding the review and public hearing process.

**VI. Status Procedures**

The Applicant shall keep the City of Mesa informed of the status of its citizen participation efforts through a Citizen Participation Report or other correspondence with the assigned City Staff. Copies of the applications containing the complete details of the requests shall be kept on file with the City of Mesa.

**VII. Inquiries**

Information regarding project inquiries will be documented in the Citizen Participation Report and/or provided to the assigned City Staff.

**VIII. Schedule for Implementation** (Please note this schedule includes some information regarding the concurrent PAD case as and FYI of additional public outreach)

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|---|-------------------|
| 1. Rezone / SPR / DR Submittal                | August 27         |
| 2. PAD/ SPR / DR notification letters         | Mid-September     |
| 3. PAD/ SPR / DR virtual open house           | October           |
| 4. DR hearing notification letters            | October/November  |
| 5. DR Design Review Board hearing             | November/December |
| 6. PAD/SPR Planning & Zoning notifications    | December          |
| 7. PAD/SPR/DR Planning & Zoning Board hearing | January           |
| 8. PAD/SPR/DR City Council hearing            | February          |