

# Citizen Participation Plan for

## Western Semi Solutions

**Date:** May 03, 2023

**Purpose:** The purpose of this Citizen Participation Plan is to inform citizens, property owners, neighbor associations, agencies, and businesses in the vicinity of the site of an application for the Western Semi Solutions new industrial warehouse. We have applied for rezoning for the property located within the 2800 to 2900 blocks of North Greenfield Road (west side), within the 4300 block of East McDowell Road (north side), and within the 4300 block of East Oasis Street (south side). This plan will ensure that those affected by this application will have an adequate opportunity to learn about and comment on the proposal.

**Contact:** \_\_\_\_\_

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**Pre-submittal Meeting:** The pre-application meeting with City of Mesa planning staff was held on June 23, 2022. Staff reviewed the application and recommended that adjacent businesses be contacted.

**Action Plan:** In order to provide effective citizen participation in conjunction with their application, the following actions will be taken to provide opportunities to understand and address any real or perceived impacts their development that members of the community may have.

1. A contact list will be developed for citizens and agencies in this area including:
  - Property owners within 1,000 feet from site but may include more.
2. All persons listed on the contact list will receive a letter describing the project, project schedule, site plan and invitation to a series of two meetings, location to be determined.
  - The first meeting will be an introduction to the project, and an opportunity to ask questions and state concerns. A sign-in list will be used, and comment forms provided. Copies of the sign-in list and any comments will be given to the City of Mesa Planner assigned to this project.
  - The second meeting (optional or as needed) will be held two weeks later and will include responses to questions and concerns of the first meeting. A sign-in list and comment cards will be copied to the City of Mesa Planner.
3. Neighborhood Associations, Homeowners Associations and Neighbors within 1,000 feet of the site will be called by telephone to inform them personally of the project and receive comments (optional).
4. Presentations will be made to groups of citizens or neighborhood associations upon request.

[All materials such as sign-in lists, comments, and petitions received are copied to the City of Mesa]

**Schedule:** Pre-submittal meeting – June 23, 2022

Initial phone calls and door to door visits done – TBD

First neighborhood meeting – TBD

Application Submittal – September 19, 2022

Second neighborhood meeting – TBD

Submittal of Citizen Participation Report and Notification materials – TBD

Planning and Zoning Board Hearing – May 24, 2023