



City Council Report

Date: May 15, 2023
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Kristy Garcia, Procurement Administrator
Subject: Three-Year Term Contract with Two Years of Renewal Options the Rental of Combination Sewer Cleaner Trucks for the Water Resources Department (Citywide)

Recommendation

Council is requested to approve the award as recommended.

A committee representing the Water Resources Department and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the qualified proposals from Norwood Equipment Company, LLC and AZ Wastewater Industries, Inc. at \$270,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

This service contract will provide for the rental of combination sewer vacuum trucks as needed to supplement Water Resources' existing fleet to perform maintenance to the wastewater collection system and ensure continuity of service when vacuum trucks are taken out of service for maintenance and repairs. Failure to maintain the sewer lines will result in a Sanitary Sewer Overflow (SSO).

SSOs are regulated by the Arizona Department of Environmental Quality. As required by Arizona's Aquifer Protection Permit regulations a Capacity, Management, Operation, and Maintenance Plan was developed. This plan sets out metrics to ensure that the sewer lines are adequately cleaned to avoid SSOs. The current goal is to clean 12% of the total system annually and clean trouble spots on a more frequent basis.

The City solicited Request for Proposals and received two responses of which, both met the minimum qualifications. The evaluation committee evaluated the responses relative to the scoring criteria in the solicitation and in accordance with the City's established policies and procedures. The committee determined awarding both vendors will ensure the continuity of the required services and allow the City to maintain regulatory compliance. Based on the evaluation results, the committee recommends an award to the two qualified respondents.

Purchase Information

Action: Award

Procurement Type: Request for Proposals

Contract Number: 2023193

Local Consideration: Policy did not apply to this procurement method

Protests Received: None

Initial Contract Term: Three Years

Possible Renewals: Up to a maximum of two years subject to Administrative review and approval

Funding Source: Water Resources Department operating budget through Wastewater Enterprise Operations and Maintenance Fund

Proposal Responses and Final Scoring

Respondent	Total Points Possible / 650
Norwood Equipment Company, LLC - Phoenix, AZ (Recommended)	<u>489.49</u>
AZ Wastewater Industries, Inc. - Phoenix, AZ (Recommended)	<u>433.88</u>