



# City Council Report

**Date:** May 15, 2023  
**To:** City Council  
**Through:** Michael Kennington, Deputy City Manager/Chief Financial Officer  
**From:** Edward Quedens, Business Services Director  
Kristy Garcia, Procurement Administrator  
**Subject:** Ratification of an Emergency Purchase and Establishment of a 7-Month Term Contract with a One-Year Renewal Option Using a Cooperative Contract for the Purchase of Gasoline and Diesel Fuel for the Fleet Services Department **(Citywide)**

## Recommendation

Council is requested to approve the emergency purchase as recommended.

The Fleet Services Department and Purchasing recommend ratifying the purchase using the State of Arizona contract with Saratoga Rack Marketing, LLC for up to \$1,000,000 annually, based on estimated usage.

## Background / Discussion

This purchase provided emergency unleaded gasoline and diesel fuel deliveries. Senergy Petroleum and Western States Petroleum dba WSP, the City's contracted vendors were not able to secure unleaded fuel due to disruptions in the supply chain; due to plant issues producing additives for Cleaner Burning Gasoline (CBG) unleaded, machine issues converting crude oil to a refined product, the California snowstorms, and the refinery's annual tank cleaning and testing. The supply chain remains unsettled. This award provides the City yet another back-up source.

The emergency purchase was approved by the City Manager's office to protect public safety as provided in the City Code.

## Purchase Information

Action: Emergency Purchase: Immediate preservation of the public safety  
Procurement Type: Cooperative Contract Use  
Contract Number: 2023241  
Contracting Agency/Contract Number: State of Arizona – ADOT/CTR063573  
Initial Contract Term: 4/6/2023 to 11/16/2023  
Possible Renewals: One-year renewal option subject to Administrative review and approval  
Funding Source: Fleet Services Department operating budget through the Fleet Internal Services Fund

