



City Council Report

Date: May 1, 2023
To: City Council
Through: Michael Kennington, Deputy City Manager/Chief Financial Officer
From: Edward Quedens, Business Services Director
Kristy Garcia, Procurement Administrator
Subject: Three-Year Term Contract with Two Years of Renewal Options for Commercial Electrical Contractor and Electrical Testing Services for the Parks, Recreation and Community Facilities Department **(Citywide)**

Recommendation

Council is requested to approve the award as recommended.

A committee representing the Parks, Recreation and Community Facilities Department and Purchasing evaluated responses. The evaluation committee recommends awarding the contract to the two, qualified proposals from Hawkeye Electric, Inc. and JFK Electrical Contracting Enterprises at \$2,000,000 annually, with an annual increase allowance of up to 5% or the adjusted Consumer Price Index.

Background / Discussion

This contract will provide a non-exclusive, pre-qualified electrical contractors list to perform electrical maintenance, repair work, and electrical switchgear testing and services. These services will provide the City with ongoing electrical system testing, inspection, evaluation, repair, and preventative maintenance on various City facilities/projects on an as-needed basis.

The Contractors will provide services to include inspection, testing, preventative maintenance, evaluation, ability to obtain design for permitting, estimates for repair, and repair or replacement of the City's Electrical Distribution System Components located at multiple City sites. These systems operate at voltages from 120 volts up to 480 volts and include the following electrical components: switchgear, switchboards, metal enclosed busways, switches, circuit breakers, outlets, lighting, protective relays, grounding systems, motor controllers, motor control centers, and transfer switches.

The pre-qualified contractor's list will allow the City to complete projects that are larger in scope without significant delays due to not bidding on each project.

The City solicited Request for Proposals and received two responses of which, both met the minimum qualifications. The evaluation committee evaluated the responses relative to the scoring criteria in the solicitation, and in accordance with the City's established policies and procedures. Based on the evaluation results (Final Scoring), the committee recommends awarding both qualified respondents.

Purchase Information

Action: Award

Procurement Type: Request for Proposals

Contract Number: 2023110

Local Consideration: Policy did not apply to this procurement method

Protests Received: None

Initial Contract Term: Three Years

Possible Renewals: Up to a maximum of two years subject to Administrative review and approval

Funding Source: Parks, Recreation and Community Facilities Department – Facilities Maintenance operating budget

Proposal Responses – March 9, 2023, and Final Scoring

Respondent	Total Points Possible / 150
Hawkeye Electric, Inc. - Chandler, AZ (Recommended – Qualified Vendor)	<u>143.33</u>
JFK Electrical Contracting Enterprises - Gilbert, AZ (Recommended – Qualified Vendor)	<u>122.40</u>